

MINUTES OF MEETING BOARD OF DIRECTORS FOUNTAIN HILLS SANITARY DISTRICT

The Board of Directors of the Fountain Hills Sanitary District met in a **Regular Meeting** on **Tuesday, March 15, 2016** at **6:00 p.m.** in the District's Board Room located at 16941 E. Pepperwood Circle, Fountain Hills, Arizona.

Agenda Item No. 1

Call to order and roll call

Upon roll call, the following Directors were present:

Chairman Bruce Hansen, Vice Chairman Robert Thomson, Director Tom Reski, Director Gregg Dudash, and Director Thom Besett.

The following Executive Staff members were present:

Ron Huber, District Manager, Bill Sullivan, Legal Counsel, Tori Myers, District CPA, and Penny Cook, Assistant Secretary.

Agenda Item No. 2

Approval of Minutes: Regular Meeting: February 16, 2016

A motion was made by Vice Chairman Thomson to approve the minutes of the Regular Meeting of February 16, 2016 as presented. Director Reski seconded the motion which passed unanimously.

Agenda Item No. 3

Call to public.

There was no public comment.

Agenda Item No. 4

District Manager's report; items to be discussed include plant and recharge statistics for February, permit compliance, Ashbrook Wash Flood Control Project, Reclaimed Water Use Agreements for Desert Vista Park and Golden Eagle Park, Morningstar and Park Place Projects, Pump Station No. 14 Improvements, review of employee handbook, and general direction from Board.

- District Manager reported the District's total recharge credit available as of February 29, 2016 was 639,416,849 gallons.
- A positive fecal coliform sample was obtained on February 29, 2016 as a result of a sampling error. This was reported to ADEQ but was not a legitimate reading.
- All the work performed by the Flood Control District's contractor at Bayfield pertaining to the District for the relocation of the Ashbrook Wash Reclaimed Water Line is complete. Construction for Ashbrook Wash Flood Control Project will soon begin on the east side of Saguaro.
- District staff talked to several firms that do human resources work to review the employee handbook. Staff selected a firm that was recommended by District's insurer at a cost of \$500.00.

Agenda Item No. 5

District CPA's report; items to be discussed include status of income and expenditures, billing, report on collection efforts to date, and general direction from Board.

The District CPA reported that the General Fund Income Statement for February was favorable to budget.

Billing is on track.

Agenda Item No. 6

Discussion and direction to staff with possible approval of agreement with CCWC to provide water consumption data for use in billing District customers based on water consumption.

District Manager reported that staff had gone back to CCWC after the last meeting with suggested changes for the combined agreement for data sharing and having the ability to have them shut off water for unpaid sewer bills. They did not agree to the changes and staff requested an agreement that just dealt with data sharing.

After a discussion, a motion was made by Vice Chairman Thomson to approve the agreement. Director Reski seconded the motion which passed unanimously.

Agenda Item No. 7

Discussion and consideration to authorize District Manager to execute lump sum contract in the amount of \$475,400 with Carollo Engineers to perform engineering services for the Solids Handling and Headworks Improvement Project.

District Manager is requesting approval to execute the lump sum contract in the amount of \$475,400 with Carollo Engineers to perform engineering services for what remains of the Solids Handling and Headworks Improvement Project and combines it with three other projects which include replacement of the District's centrifuges (both thickening and dewatering), replacement of and/or modifications to the plant water system, and replacement of the chlorine scrubber.

Dana Tromke with Carollo Engineers was present and answered questions from the Board. After a discussion, Director Reski made a motion to approve the lump sum contract in the amount of \$475,400 with Carollo Engineers to perform engineering services for the Solids Handling and Headworks Improvement Project subject to Legal Counsel and District Manager's approval of any changes to the master service agreement. Director Dudash seconded the motion which passed with a vote of 4 to 0 with Director Besett abstaining.

Agenda Item No. 8

The Chairman, the individual members of the Board and the District Manager will each be permitted to provide a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.

District Manager passed out an updated District Manager position description for review at the April meeting.

Director Dudash stated that he has now been on the Board for a year and thanked the members of the Board for voting him in, enjoys the job, and appreciates the staff.

Vice Chairman Thomson would like the Sanitary Sewer Rehabilitation Project FY 2015/2016 and the ASR Well Vault Replacement and Piping Rehabilitation Projects be agendized at the April 2016 meeting.

Agenda Item No. 9
Adjournment.

Director Reski made a motion to adjourn the meeting at 6:33 p.m. Director Besett seconded the motion which passed unanimously.

Dated this 16th day of March, 2016.

Fountain Hills Sanitary District

Minutes Prepared By:

A handwritten signature in black ink, appearing to read "Penny Cook". The signature is written in a cursive style with large, looping letters. It is positioned above the printed name and title.

Penny Cook, Assistant Secretary