

# **MINUTES OF MEETING BOARD OF DIRECTORS FOUNTAIN HILLS SANITARY DISTRICT**

The Board of Directors of the Fountain Hills Sanitary District met in a **Regular Meeting** on **Tuesday, April 17, 2012** at **6:00** p.m. in the District's Board Room located at 16941 E. Pepperwood Circle, Fountain Hills, Arizona.

## **Agenda Item No. 1** **Call to order and roll call**

*Upon roll call, the following Directors were present:*

Chairman Bruce Hansen, Vice Chairman Bob Thomson, Director Tom Reski, and Director Thom Besett. Director Glenn Panaro was absent.

*The following Executive Staff members were present:*

Ron Huber, District Manager, Bill Sullivan, Legal Counsel, Tori Sawyer, Controller, and Penny Cook, Assistant Secretary.

## **Agenda Item No. 2** **Approval of Minutes: Regular Meeting: 03/20/12**

A motion was made by Vice Chairman Thomson to approve the minutes of the Regular Meeting of March 20, 2012 as presented. Director Reski seconded the motion which passed unanimously.

## **Agenda Item No. 3** **Call to public.**

There was no public comment.

## **Agenda Item No. 4** **District Manager's report; items to be discussed include plant and recharge statistics for March, permit compliance, progress on ASR Well No. 5 project, Fountain Lake Water Quality, status of former State Trust Land, Reclaimed Water Use Agreements with Town, AWTF Chlorine Feed System Mods Project, and general direction from Board.**

- District Manager reported the District's total recharge credit available as of March 31, 2012 was 146,319,979 gallons.
- All facilities were in compliance with permit requirements for the month of March.
- The design engineer has looked at the plans and specifications as well as District provided test data for the ASR Well No. 5 project. District will be performing a series of tests after receiving a testing protocol.
- There has been no movement by the Town on the Golden Eagle Park/Desert Vista Park reclaimed water use agreement.

## **Agenda Item No. 5**

**Controller's report; items to be discussed include status of income and expenditures, billing, report on collection efforts to date, distribute 2012/2013 proposed budget, and general direction from Board.**

The Controller reported that the General Fund Income Statement for March continues to be positive.

There were no new Sewer Service Agreements received in March.

Billing is on track.

The proposed 2012/2013 budget will be delivered to the Directors on Friday, April 20, 2012.

**Agenda Item No. 6**

**Discussion and consideration to award AWTF Chlorine Feed System Modifications Project to MGC Contractors, Inc. in the amount of \$1,264,000.**

District Manager informed the Board that District staff opened bids for the AWTF Chlorine Feed System Modifications Project on April 5, 2012. There were two bids received from MGC Contractors, Inc. in the amount of \$1,264,000.00 and Currier Construction, Inc. in the amount of \$1,365,600.00.

District Manager is requesting authorization to award the AWTF Chlorine Feed System Modifications Project to MGC Contractors, Inc. in the amount of \$1,264,000.00.

Director Reski made a motion to award the AWTF Chlorine Feed System Modifications Project to MGC Contractors, Inc. in the amount of \$1,264,000.00. Director Besett seconded the motion which passed unanimously.

**Agenda Item No. 7**

**Discussion and consideration to authorize District Manager to execute Task Order No. 6 which amends the Carollo Engineers master contract of 9/28/10 to perform construction administration of the AWTF Chlorine Feed System Modifications Project in the amount of \$157,065.**

District Manager is requesting authorization to execute Task Order No. 6 for the AWTF Chlorine Feed System Modifications Project which amends master contract of 9/28/10 to the construction administration of this project.

Director Reski made a motion to execute Task Order No. 6 for the AWTF Chlorine Feed System Modifications Project in the not-to-exceed amount of \$157,065. Vice Chairman Thomson seconded the motion which passed unanimously with Director Besett abstaining.

**Agenda Item No. 8**

**Discussion and consideration to authorize District Manager to execute Task Order No. 5 which amends the Carollo Engineers master contract of 9/28/10 to perform design services in conjunction with the implementation of the EFM/CIP modifications to the AWTF. The cost of this amendment is \$69,530.**

Since the District's microfiltration equipment supplied by Pall Corporation entered service in February 2001, Pall has made changes to the way in which the system is cleaned. This project will involve the necessary rearrangement of piping, valves, instruments, gauges, controls, and equipment to allow a more efficient way of keeping the microfiltration membranes clean. A significant portion of these parts are now due for replacement. District Manager is requesting authorization to execute Task Order

No. 5 to perform design services in conjunction with the implementation of the EFM/CIP modifications to the AWTF in the amount of \$69,530. This would allow this project and the AWTF Chlorine Feed System Modifications Project to come on line at the same time.

Director Reski made a motion to execute Task Order No. 5 for the implementation of the EFM/CIP modifications to the AWTF in the not-to-exceed amount of \$69,530. Vice Chairman Thomson seconded the motion which passed unanimously with Director Besett abstaining.

**Agenda Item No. 9**

**Discussion and direction to staff re: draft Fountain Lake intergovernmental agreement.**

District Manager and Legal Counsel presented the Board with an amended draft Fountain Lake intergovernmental agreement. After a discussion, Vice Chairman Thomson made a motion to approve the draft Fountain Lake intergovernmental agreement with discussed changes. Director Besett seconded the motion which passed unanimously. Staff was directed to forward the agreement to the Town after changes were made.

**Agenda Item No. 10**

**Discussion and direction to staff re: reclaimed water shortage.**

District Manager and Legal Counsel presented the Board with a “Formal Notice of Reclaimed Water Shortage” to be sent to the reclaimed water users.

Vice Chairman Thomson made a motion to direct staff to send out the “Formal Notice of Reclaimed Water Shortage”. Director Reski seconded the motion which passed unanimously.

**Agenda Item No. 11**

**Discussion and possible approval of license agreement with Town re: use of Fountain Lake Pump-back System.**

After a discussion, it was decided that additional information was needed before pursuing the Fountain Lake pump-back system.

**Agenda Item No. 12**

**Discussion and direction to staff regarding annexation of former state trust land.**

Legal Counsel informed the Board that the scheduled meeting was cancelled and is in the process of rescheduling.

**Agenda Item No. 13**

**The Chairman, the individual members of the Board and the District Manager will each be permitted to provide a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.**

District Manager informed the Board that Director Panaro was at the Bucskin Sanitary District meeting in which he may be awarded a contract to do some engineering work. Since their meeting is on the same day as the District's meeting, District Manager is asking if it would be possible to change the meeting date for a period of seven or eight months to possibly the third Wednesday of the month.

Chairman Hansen requested that this item be placed on a future agenda.

**Agenda Item No. 14**  
**Adjournment.**

Director Reski made a motion to adjourn the meeting at 7:19 p.m. Director Besett seconded the motion which passed unanimously.

*Dated this 18th day of April, 2012.*

Fountain Hills Sanitary District

*Minutes Prepared By:* \_\_\_\_\_  
Penny Cook, Assistant Secretary