

# **MINUTES OF MEETING BOARD OF DIRECTORS FOUNTAIN HILLS SANITARY DISTRICT**

The Board of Directors of the Fountain Hills Sanitary District met in a **Regular Meeting** on **Tuesday, April 21, 2009** at **5:00** p.m. in the District's Board Room located at 16941 E. Pepperwood Circle, Fountain Hills, Arizona.

## **Agenda Item No. 1**

### **Call to order and roll call**

*Upon roll call the following Directors were present*

Chairman Tom Reski, Vice Chairman Glenn Panaro, Director Michael Howard, Director Bruce Hansen, and Director Bob Thomson.

*The following Executive Staff members were present:*

Ron Huber, District Manager, Bill Sullivan, Legal Counsel, Tori Sawyer, Controller, and Penny Cook, Assistant Secretary.

*Also in attendance:*

Bill Cunningham, Field Services Manager, Clark Moskop, Plant Operations Manager, Hazel Cunningham, Administrative Services Manager, and Chris Kiriluk, Asst. District Engineer.

## **Agenda Item No. 2**

### **Workshop with staff to discuss FY 2009/2010 preliminary Budget and Fee Schedule.**

#### **Overview**

The District Controller presented to the Board of Directors staff proposals for the fiscal year 2009/2010 budget and fee schedule.

The Controller reviewed each section of the proposed budget and answered questions asked by the Board.

#### **Highlights of the Proposed Budget are as follows:**

Property tax rates for the 2009/2010 tax year will stay the same but revenues will decrease due to decreased property assessed values.

Due to economic uncertainties, no cost-of-living increase was included in the 2009/2010 budget. Also, a 1% decrease to District operating expenditures was applied wherever possible.

No increase in Sewer User Fees is proposed, but the District has updated the Fee Schedule to include incidental fees designed to recover costs of compliance with applicable public records law.

**Agenda Item No. 3**

**Direction to staff regarding the authorization to submit the FY 2009/2010 preliminary budget and fee schedule for publication.**

After a discussion, a motion was made by Director Thomson to authorize staff to submit the FY 2009/2010 proposed budget and fee schedule for publication with changes. Vice Chairman Panaro seconded the motion which passed unanimously.

**Agenda Item No. 4**

**Approval of Minutes**

A motion was made by Director Thomson to approve the minutes of the Regular Meeting of March 17, 2009 and Special Meeting of April 2, 2009 as presented. Director Hansen seconded the motion which passed unanimously.

**Agenda Item No. 5**

**Call to public.**

There was no public comment.

**Agenda Item No. 6**

**District Manager's report; items to be discussed include plant and recharge statistics for March, permit compliance, progress on ASR Well No. 5, status of former State Trust Land, Pump Station No. 4 Modifications, Flow Equalization Basin Expansion/Interim Digester Mods project and addition of fifth microfiltration rack, Saguaro Woods property, Reclaimed Water Use agreement., and general direction from Board.**

- District Manager reported the District's total recharge credit available as of March 31, 2009 was 441,561,979 gallons.
- Between 3/22/09 and 3/28/09, the District experienced a permit violation for not having 4 of 7 samples testing non-detect (0) for fecal coliform in its discharge. During that time period, the shade screen covers over the chlorine contact chamber were removed and replaced. A larger than usual number of cottonwood seeds were allowed to drop into the chlorine contact chamber. This is the only thing different occurring during that time period.
- District staff has completed its review of the 90% plans and specs for the ASR Well No. 5 project and will be meeting with CDM to go over staff's comments.
- Pump Station No. 4 is complete and has been operating since April 16, 2009. Staff is currently working with the engineer, surge tank supplier, air/vac valve supplier, and check valve supplier to determine the cause of the problems experienced when starting up the pump station and what their recommendations would be to alleviate any future problems.
- Both the new storage building and existing blower building were painted for the Flow Equalization Basin Expansion/Interim Digester Mods. and addition of Fifth Microfiltration Rack project. The mezzanine is under construction in the storage building. Equipment continues to be installed in Clarifier No. 3. Sludge piping between the clarifier and sludge pumping station is under construction. Air piping in and around the digesters is being constructed.

- An Escrow has been opened for the Saguaro Woods property and Saguaro Woods HOA is attempting to get signatures.
- District Manager presented the Board with a letter from the SunRidge Canyon Golf Course Superintendent outlining costs involved in using reclaimed water and trying to grow a viable turfgrass.

Since there is only one facility that the District provides reclaimed water to that is currently under contract, District Manager presented the Board with a draft Reclaimed Water Use Agreement for comment. He would like to send the draft agreement to the golf courses for their comments.

Director Thomson suggested we set up a workshop, if possible, with the golf course superintendents starting 5:30 before the next regular Board meeting.

**Agenda Item No. 7**

**Controller's report; items to be discussed include status of income and expenditures, billing, report on collection efforts to date, and general direction from Board.**

The Controller reported the General Fund Income Statement for March was slightly unfavorable to budget.

The number of new Sewer Service Agreements is still below budget.

Billing is on track.

**Agenda Item No.8**

**The chairman, the individual members of the board and the district manager will each be permitted to provide a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.**

There were no comments.

**Agenda Item No. 9**

**Adjournment.**

Director Thomson made a motion to adjourn the meeting at 6:38 p.m. Director Hanson seconded the motion which passed unanimously.

*Dated this 24th day of April, 2009.*

Fountain Hills Sanitary District

Minutes Prepared By:   
Penny Cook, Assistant Secretary