

# MINUTES OF MEETING BOARD OF DIRECTORS FOUNTAIN HILLS SANITARY DISTRICT

The Board of Directors of the Fountain Hills Sanitary District met in a **Regular Meeting** on **Tuesday, September 18, 2007** at **6:00** p.m. in the District's Board Room located at 16941 E. Pepperwood Circle, Fountain Hills, Arizona.

## Agenda Item No. 1

### Call to order and roll call

*Upon roll call, the following Directors were present:*

Chairman Bruce Hansen, Vice Chairman Bob Thomson, Director Tom Reski, Director Glenn Panaro, and Director Michael Howard.

*The following Executive Staff members were present:*

Ron Huber, General Manager, Bill Sullivan, Legal Counsel, Tori Sawyer, Controller, and Penny Cook, Assistant Secretary.

## Agenda Item No. 2

### Approval of Minutes: Regular Meeting: 08/21/07

A motion was made by Vice Chairman Thomson to approve the minutes of the Regular Meeting of August 21, 2007 as presented. Director Reski seconded the motion which passed unanimously.

## Agenda Item No. 3

### Call to public.

There was no public comment.

## Agenda Item No. 4

**District Manager's report; items to be discussed include plant and recharge statistics for August, permit compliance, progress on addition of fifth microfiltration rack and ASR 5, status of State Trust Land, Crestview Repeater Site, Pump Station No. 4 Modifications and Force Main, Flow Equalization Basin Expansion/Interim Digester Mods project, Aquifer Protection Permit (APP) amendment, tracer study, and general direction from Board.**

- District Manager reported the District's total recharge credit available as of August 31, 2007 was 319,889,979 gallons.
- All facilities were in compliance with permit requirements for the month of August.
- The Addition of the Fifth Microfiltration Rack and ASR Well No. 5 project has been split with ASR Well No. 5 being a project with CDM, and Fifth Microfiltration Rack being with Carollo. The District is still collecting information for the CDM portion of this project. This information is for the pumping and the piping sizing for the distribution system connection from ASR No. 5.

- District Manager presented the Board with a letter to be sent to Don Kile of the Ellman Companies as requested by the Board at the Special Meeting held September 12, 2007. After a discussion, the Board requested that this letter be sent to the Ellman Companies with changes.
- There is nothing new to report on the Crestview Repeater Site.
- The Pump Station No. 4 Modifications and Force Main project was advertised in two pieces, the pump station as one piece and the force main as the other. There was a pre-bid conference held on September 7<sup>th</sup> at the District and forty eight persons attended. The bid opening is October 5, 2007 at 2:00 p.m.
- There was a workshop held on August 22<sup>nd</sup> to discuss electrical and control issues for the Flow Equalization Basin Expansion/Interim Digester Mods Project. Work is continuing on the detailed design. There should be a 50 percent set of plans done by the end of the month; and their goal was to have 90 percent of plans by the end of November. This will be a CM@Risk project and District Manager is in the process of preparing the solicitations of the statements of qualifications. They should be ready within two weeks.
- District staff met with representatives of ADEQ to discuss the progress on the District's APP amendment. District Manager asked if the amendment request could be amended again to include changes as a result of the FEB/Interim Digester Modifications Project. ADEQ responded that it should be separate.
- District received a permit from ADEQ to conduct the tracer study. This study will not begin until sometime in November.
- IPL, the company that did the lining of the pipe in the park, has completed their work in the park.

**Agenda Item No. 5**

**Controller's report; items to be discussed include status of income and expenditures, billing, report on collection efforts to date, and general direction from Board.**

The Controller reported the General Fund Income Statement for August was favorable to budget.

The number of new Sewer Service Agreements is below budget.

Billing is on track.

**Agenda Item No. 6**

**Discussion and possible direction to staff regarding the acquisition of Saguaro Woods triangle of land adjacent to WWTP.**

There was a discussion which resulted in the Board requesting District Manager to write a letter to the Saguaro Woods Homeowners Association to see if the piece of land next to the WWTP would be available for purchase.

**Agenda Item No. 7**

**Discussion and possible direction to staff regarding the development of a policy regarding lowering or suspending sewer bills for homeowners who are in financial trouble.**

After a discussion, the Board directed staff to write a policy which reflects the District's current policy regarding the way the District handles homeowners in financial trouble.

**Agenda Item No. 8**

**Discussion and possible direction to staff regarding District's employee 125 cafeteria benefits plan.**

District Manager presented the Board with a recommended employee 125 cafeteria benefits plan which the District would like to implement at the beginning of the 2008 year.

After a discussion, the Board directed staff not to change the existing employee 125 cafeteria benefits plan.

**Agenda Item No. 9**

**The chairman, the individual members of the board and the district manager will each be permitted to provide a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.**

There were no comments.

**Agenda Item No. 10**

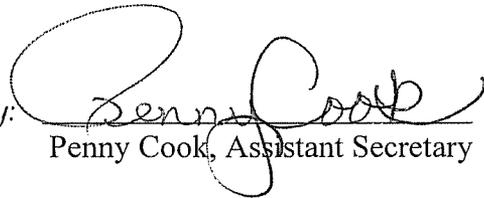
**Adjournment.**

Vice Chairman Thomson made a motion to adjourn the meeting at 6:52 p.m. Director Reski seconded the motion which passed unanimously.

*Dated this 20th day of September, 2007.*

Fountain Hills Sanitary District

Minutes Prepared By:

A handwritten signature in cursive script that reads "Penny Cook". The signature is written in black ink and is positioned above the printed name of the signatory.

Penny Cook, Assistant Secretary