

MINUTES OF MEETING BOARD OF DIRECTORS FOUNTAIN HILLS SANITARY DISTRICT

The Board of Directors of the Fountain Hills Sanitary District met in a **Regular Meeting** on **Tuesday, November 15, 2011** at **6:00 p.m.** in the District's Board Room located at 16941 E. Pepperwood Circle, Fountain Hills, Arizona.

Agenda Item No. 1

Call to order and roll call

Upon roll call, the following Directors were present:

Vice Chairman Bruce Hansen, Director Bob Thomson, and Director Glenn Panaro. Chairman Michael Howard and Director Tom Reski were absent.

The following Executive Staff members were present:

Ron Huber, District Manager, Bill Sullivan, Legal Counsel, Tori Sawyer, Controller, and Penny Cook, Assistant Secretary.

Agenda Item No. 2

Approval of Minutes: Regular Meeting: 10/18/11

A motion was made by Director Panaro to approve the minutes of the Regular Meeting of October 18, 2011 as presented. Director Thomson seconded the motion which passed unanimously.

Agenda Item No. 3

Call to public.

There was no public comment.

Agenda Item No. 5

District Manager's report; items to be discussed include plant and recharge statistics for October, permit compliance, progress on ASR Well No. 5, status of former State Trust Land, Reclaimed Water Use Agreements with Town, AWTF Chlorine Feed System Mods Project, Policy and Procedures for Achieving Compliance After Performing On-site Fat, Oil, and Grease Inspections, and general direction from Board.

- District Manager reported the District's total recharge credit available as of October 31, 2011 was 33,773,979 gallons.
- All facilities were in compliance with permit requirements for the month of October.
- A third replacement pump for the ASR Well No. 5 project was delivered and should be tested on Thursday, November 17, 2011. There was also a check valve that was delivered and installed without a resilient seat and the contractor has repaired this valve. There are still two motor operated butterfly valves in which the seals are leaking and parts should be delivered in approximately three weeks.

- The 90% plans and specifications were received for the AWTF Chlorine Feed System Mods Project. District staff is currently reviewing these plans.
- Staff is continuing to work on the Policy and Procedures for Achieving Compliance After Performing On-Site Fat, Oil, and Grease Inspections. The one problem with the restaurant the District was having is being resolved. They will be installing a grease trap in one location and increasing pumping frequency in the other location.

Agenda Item No. 5

Controller's report; items to be discussed include status of income and expenditures, billing, report on collection efforts to date, and general direction from Board.

The Controller reported the General Fund Income Statement for October was favorable to budget.

There were no new Sewer Service Agreements received in October.

Billing is on track.

Vice Chairman Hansen moved Agenda Item No. 6 after Agenda Item No. 10.

Agenda Item No. 6

Discussion and direction to staff regarding the interview process for filling the Board seat which will be vacant effective January 1, 2012.

There was a discussion to review possible questions to be asked of the applicants. Direction was given to staff to arrange interviews with the three applicants in executive session on December 20, 2011 beginning at 5:00 pm before the regular meeting. If an applicant cannot make the December date, a date in January will be set to interview.

Agenda Item No. 7

Discussion and direction to staff regarding Reclaimed Water Use Agreement with Town for Golden Eagle Park and Desert Vista Park.

After a discussion, direction was given to staff to deliver the Reclaimed Water Use Agreement with the Town for Golden Eagle Park and Desert Vista Park for the Town's review with changes to Item No. 2 on page 2.

Agenda Item No. 8

Discussion and direction to staff regarding Fountain Lake Water Quality.

District received the draft Fountain Lake Maintenance Management Plan on November 1, 2011. District Manager is reviewing the plan and copies have been forwarded to persons involved in the joint study group. After everyone has had a chance to review the draft, a joint study session will be scheduled to review the plan and discuss any comments.

Agenda Item No. 9

Discussion and consideration to approve the purchase of \$50 holiday gift cards for the District employees.

Director Thomson made a motion to approve the purchase of \$50 holiday gift cards for District employees. Director Panaro seconded the motion which passed unanimously.

Agenda Item No. 10

Possible discussion and direction to staff regarding annexation of former state trust land.

District Manager will be reviewing the second submittal plans that were submitted to the Town.

Agenda Item No. 11

The Chairman, the individual members of the Board and the District Manager will each be permitted to provide a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.

Director Thomson wished everyone a happy Thanksgiving.

Agenda Item No. 12

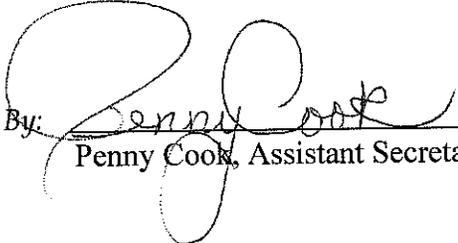
Adjournment.

Director Panaro made a motion to adjourn the meeting at 6:49 p.m. Director Thomson seconded the motion which passed unanimously.

Dated this 16th day of November, 2011.

Fountain Hills Sanitary District

Minutes Prepared By:


Penny Cook, Assistant Secretary