

# MINUTES OF MEETING BOARD OF DIRECTORS FOUNTAIN HILLS SANITARY DISTRICT

The Board of Directors of the Fountain Hills Sanitary District met in a **Regular Meeting** on **Tuesday, December 20, 2011** at **5:00 p.m.** in the District's Board Room located at 16941 E. Pepperwood Circle, Fountain Hills, Arizona.

## **Agenda Item No. 1**

### **Call to order and roll call**

*Upon roll call, the following Directors were present:*

Chairman Michael Howard, Vice Chairman Bruce Hansen, Director Bob Thomson, and Director Tom Reski. Director Glenn Panaro was absent.

*The following Executive Staff members were present:*

Ron Huber, District Manager, Bill Sullivan, Legal Counsel, Tori Sawyer, Controller, and Penny Cook, Assistant Secretary.

## **Agenda Item No. 2**

### **VOTE TO GO INTO EXECUTIVE SESSION FOR THE FOLLOWING PURPOSE: pursuant to A.R.S. Section 38-431.03(A)(1) interview candidates for Director vacancy effective January 2012.**

Director Thomson moved and Director Reski seconded to go into executive session pursuant to A.R.S. § 38-431.03(A)(1), for the purpose of interviewing candidates for the Director vacancy effective January 2012. Motion carried unanimously and the regular session adjourned at 5:01 p.m.

## **Agenda Item No. 3**

### **RETURN TO REGULAR SESSION**

Regular session resumed at 5:39 p.m.

Director Thomson moved and Director Reski seconded to return to executive session pursuant to A.R.S. § 38-431.03(A)(1) to continue interviewing candidates for Director vacancy effective January 2012. Motion carried unanimously and the regular session adjourned at 5:50 p.m.

Regular session resumed at 6:01p.m.

## **Agenda Item No. 4**

### **Approval of Minutes: Regular Meeting: 11/15/11**

A motion was made by Director Thomson to approve the minutes of the Regular Meeting of November 15, 2011 as presented. Vice Chairman Hansen seconded the motion which passed unanimously.

**Agenda Item No. 5**

**Call to public.**

There was no public comment.

**Agenda Item No. 6**

**District Manager's report; items to be discussed include plant and recharge statistics for November, permit compliance, progress on ASR Well No. 5 project, Fountain Lake Water Quality, status of former State Trust Land, Reclaimed Water Use Agreements with Town, AWTF Chlorine Feed System Mods Project, Policy and Procedures for Achieving Compliance After Performing On-site Fat, Oil, and Grease Inspections, and general direction from Board.**

- District Manager reported the District's total recharge credit available as of November 30, 2011 was 61,141,979 gallons.
- All District facilities were in compliance with their respective permit requirements for the month of November.
- Issues remaining on the ASR Well No. 5 project are vibration in supply pump, vibration in well vault, and electrical work in panel exterior to well vault.
- The Fountain Lake Water Quality Study Group met and discussed the draft O&M manual developed by Aquatic Consulting & Testing. District Manager also had a meeting with Mark Mayer and Paul Mood from the Town to go over their detailed comments regarding the lake maintenance manual. District Manager will give all comments to the consultant to get the maintenance manual completed.
- District Manager returned comments to the Town regarding the developer's second submittal for the former state trust land. The only significant comment provided by the District was with respect to the park's irrigation system and how reclaimed water was delivered to the park.

Legal counsel suggested that all comments submitted regarding the former state trust land reiterate that they have not been annexed into the District for public record.

- Revisions were made to the Reclaimed Water Use Agreements with Town and given to the Town for review.
- Staff had a meeting with Carollo on the 13<sup>th</sup> of December to discuss comments generated on the 90% plans and specifications for the AWTF Chlorine Feed System Mods Project.

**Agenda Item No. 7**

**Controller's report; items to be discussed include status of income and expenditures, billing, report on collection efforts to date, and general direction from Board.**

The Controller reported the General Fund Income Statement for November was favorable to budget.

There were no new Sewer Service Agreements issued in November.

Billing is on track.

**Agenda Item No. 8**

**Discussion and possible selection of candidate to fill Director vacancy effective January 2012.**

Vice Chairman Hansen made a motion to appoint Thomas Besett to fill the Director vacancy effective January 1, 2012 through December 31, 2015. Director Thomson seconded the motion which passed unanimously.

**Agenda Item No. 9**

**Discussion and direction to staff re: "Policy and Procedures for Achieving Compliance After Performing On-site Fat, Oil, and Grease Inspections".**

District Manager presented the Board with a revised Policy and Procedures for Achieving Compliance After Performing On-Site Fat, Oil, and Grease Inspections along with the existing penalties, costs and appeals. District Manager is requesting permission to utilize the policy in conjunction with the District inspection procedures.

After a discussion, Vice Chairman Hansen made a motion to authorize District Manager to utilize the Policy and Procedures for Achieving Compliance After Performing On-site Fat, Oil, and Grease Inspections with changes as discussed. Director Reski seconded the motion which passed unanimously.

**Agenda Item No. 10**

**Possible discussion and direction to staff regarding annexation of former state trust land.**

There was no discussion.

**Agenda Item No. 11**

**Presentation of service recognition award to Ron Huber for 25 years.**

Chairman Howard presented District Manager, Ron Huber, with a service recognition award for his 25 years of service along with a \$2,500 contribution to his 457 plan account.

**Agenda Item No. 12**

**Approval of Resolution No. 253, Resolution of Appreciation for Chairman Howard.**

Director Thomson made a motion to approve Resolution No. 253, Resolution of Appreciation for Chairman Howard. Vice Chairman Hansen seconded the motion which passed unanimously.

**Agenda Item No. 13**

**The Chairman, the individual members of the Board and the District Manager will each be permitted to provide a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.**

Chairman Howard stated that he enjoyed his time on the Board and enjoyed working with District Manager, staff and fellow Board members.

Director Thomson wished everyone Happy Holidays.

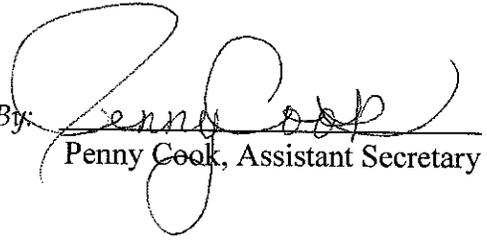
**Agenda Item No. 14**  
**Adjournment.**

Director Reski made a motion to adjourn the meeting at 6:17 p.m. Director Thomson seconded the motion which passed unanimously.

*Dated this 22nd day of December, 2011.*

Fountain Hills Sanitary District

Minutes Prepared By:

A handwritten signature in black ink, appearing to read "Penny Cook", written over a horizontal line.

Penny Cook, Assistant Secretary