

MAINTENANCE MECHANIC

GENERAL STATEMENT OF RESPONSIBILITIES

This position is responsible for assisting in the maintenance of all District vehicles, all mechanical equipment used by the Collection System Operations department. Work is done under the direction of the Collection System Operations Manager. This is a District safety-sensitive position in accordance with Arizona law and a DOT safety-sensitive position.

EXAMPLE OF DUTIES TO BE PERFORMED

1. Performs minor repairs of District vehicles.
2. Performs minor repairs of mechanical equipment such as backhoes, forklifts, pumps, generators, trailer mounted equipment, etc.
3. Performs welding as required.
4. Paints equipment as necessary.
5. Responsible for maintaining all tools and equipment in safe operating condition.
6. Responsible for maintaining a safe work environment.
7. Inventories, organizes and maintains all spare parts and supplies so that they are readily available when needed. Initiates procurement for replacement of inventory.
8. Operates District equipment as necessary.
9. Performs other duties as assigned.

REQUIRED KNOWLEDGE AND SKILLS

1. Knowledge of District policies and procedures.
2. Knowledge of current methods, practices, tools, and materials used in mechanical maintenance and repair of motor vehicles.
3. Knowledge of occupational hazards and necessary safety precautions applicable to mechanical repair.
4. Skill in the use and care of tools and mechanical equipment.

5. Ability to interpret and work from blueprints, engineering sketches, O & M manuals, and shop manuals.
6. Ability to understand and follow oral and written instructions in the English language.
7. Ability to diagnose needed repairs.
8. Ability to lift and move heavy objects (100 lbs.) short distances (100 feet or less).
9. Ability to work cooperatively with other District employees.

REQUIRED TRAINING AND EXPERIENCE

This position requires graduation from high school or equivalent and at least three years' experience as a mechanic. Other combinations of experience and education which provide the knowledge and skills required to perform the job will be considered. Experience working on diverse equipment, such as in construction or agriculture industries, will be considered.

ADDITIONAL REQUIREMENTS

1. Must pass a pre-employment physical and drug test.
2. Must obtain a valid AZ CDL within 6 months of hire. Must maintain license and a good driving record.