

# **MINUTES OF MEETING BOARD OF DIRECTORS FOUNTAIN HILLS SANITARY DISTRICT**

The Board of Directors of the Fountain Hills Sanitary District met in a **Regular Meeting** on **Wednesday, January 16, 2019** at **5:30** p.m. in the District's Board Room located at 16941 E. Pepperwood Circle, Fountain Hills, Arizona.

## **Agenda Item No. 1** **Call to order and roll call**

*Upon roll call the following Directors were present:*

Chairman Tom Reski, Vice Chairman Gregg Dudash, Director Michael Maroon, and Director Robert Thomson. Director Jerry Butler was absent.

(Note: Unanimous votes refer to all Directors present)

*The following Executive Staff members were present:*

Dana Trompke, District Manager, Bill Sullivan, Legal Counsel, Tori Myers, District CPA, and Penny Cook, Assistant Secretary.

## **Agenda Item No. 2** **Assumption of Chairman's duties by Vice Chairman and election of new Vice Chairman.**

Director Thomson nominated Director Butler for Vice Chairman for 2019. Director Maroon seconded the motion which passed unanimously.

The duties of Chairman were turned over to Vice Chairman Dudash for 2019.

## **Agenda Item No. 3** **Approval of Minutes: Regular Meeting: December 19, 2018**

Director Thomson made a motion to approve the Regular Meeting minutes of December 19, 2018 with discussed change. Director Reski seconded the motion which passed unanimously.

## **Agenda Item No. 4** **Call to Public.**

There were no public comments.

**Agenda Item No. 5**

**District Manager's report; items to be discussed include plant and recharge statistics for December, permit compliance, new and existing sewer services, active project updates, recent activities, public communication efforts, Town communication and/or coordination efforts, and general direction from Board.**

- District Manager reported for the month of December: The average daily influent flow was 1.812 MGD, total WW treated was 56,181,000 gallons, and total RW delivered to reusers was 21,294,200 gallons.

Total WW treated for 2018 Year End was 667,276,000 and RW delivered to reusers for 2018 was 616,848,200.

- District Manager reported the District's total recharge credit available as of December 31, 2018 was 567,185,000 gallons.
- All District facilities were in compliance with permit requirements for the month of December.
- There were five new sewer service agreements issued in December – three single-family and two multi-family units.
- The engineer submitted a 50% complete set of drawings for review and comment on the ASR Well Vault Replacement Project. There is ongoing coordination between the engineer, architect, and Construction Manager at Risk (CMAR). Additional requests by the Town that were brought up at the December 18, 2018 Town Council meeting are being incorporated: Separate entrances for men and women and the storage closet door located in the front, not the back.
- The CMAR provided a preliminary cost estimate based on a conceptual design and came in quite high. Due to market conditions, the District can expect some significant cost escalation. A detailed cost breakdown is expected by the end of February.
- An IGA with the town is being drafted, which will need to be approved by both District Board and Town Council.
- Flow meters have been installed in critical or unique locations of the collection system to record the flow patterns for two+ weeks for the Master Plan Study. The data will be useful to help calibrate the hydraulic model. The consultant is making progress on creating the GIS system and getting all the as-built drawings into an electronic model. A review of the plant capacity was completed. The review showed that current aeration basins need improvements in order to perform at their full rated capacity. The design for the improvement has been identified in the current fiscal year budget and the construction will be included in the 2019/2020 fiscal year budget.
- Request for bids is out for the Sewer Rehabilitation (slip-lining) Project FY 18-19 and are due January 23, 2019. There are quite a few sections of ductile iron pipe that are in need of a lining.

- District staff has identified a need to replace the air compressors at AWTF this FY. These are a critical component to the operation of the AWTF and are aging and undersized. They were not upgraded at the last membrane project and are being used at the current size. Funding has been set aside in the current year's budget and District Manager intends to procure the air compressors. Contractor installation costs will be included in the FY 2019/2020 budget as a project.
- Staff and District Manager are developing ideas to increase public awareness and education regarding the concentration of sodium in wastewater due primarily to water softeners. District staff met with two alumni of the leadership academy who are very interested in the sodium issue. One item that is going to be done is to launch an electronic survey on water softeners. A flyer will be developed and some information will be put on the website. A separate mailer may be sent out to announce the survey.
- An agenda item will be placed on the February Board meeting to further discuss Reclaimed Water Production and Delivery.
- District Manager met with Town Manager and Community Services Director on the well control bldg./restroom project. As discussed earlier, the District will accommodate a couple of the requested changes from the December 18<sup>th</sup> Town Council meeting. District Manager let them know that due to escalating costs, the District would not be able to enlarge the facilities.
- A table has been reserved for the Directors and District staff for the State of the Town Mayoral address on January 17, 2019 at 7:30 a.m.
- Town Manager and District Manager discussed scheduling another District/Town Joint session for April 23<sup>rd</sup>. An agenda of discussion items will be developed.

**Agenda Item No. 6**

**District CPA's report; items to be discussed include status of income and expenditures, billing, report on collection efforts to date, and general direction from Board.**

District CPA reported the General Fund Income Statement for December was favorable to budget.

**Agenda Item No. 7**

**Discussion and direction to staff on Fiscal Year 2019-2020 budget schedule.**

District CPA presented the Board with the 2018/19 budget schedule for their comments.

The May Regular meeting date has been changed to the 4<sup>th</sup> Wednesday of the month, May 22, 2019.

After a discussion, Director Thomson suggested the March 20, 2019 workshop begin at 4:30 p.m.

**Agenda Item No. 8**

**Discussion and consideration to authorize District Manager to purchase replacement filter components up to the amount of \$180,000.**

District Manager is requesting authorization to purchase replacement and expansion filter components up to the amount of \$180,000.

After a discussion, Director Thomson made a motion to authorize District Manager to purchase filter components up to the amount of \$180,000. Director Reski seconded the motion which passed unanimously.

**Agenda Item No. 9**

**The Chairman, the individual members of the Board and the District Manager will each be permitted to provide a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.**

Chairman Dudash congratulated and thanked outgoing Chairman Reski for his outstanding job during the past year.

**Agenda Item No. 14**

**Adjournment.**

Director Reski made a motion to adjourn the meeting at 6:30 p.m. Director Maroon seconded the motion, which passed unanimously.

*Dated this 17th day of January, 2019.*

Fountain Hills Sanitary District

Minutes prepared by:

  
Penny Cook - Assistant Secretary