

MINUTES OF MEETING BOARD OF DIRECTORS FOUNTAIN HILLS SANITARY DISTRICT

The Board of Directors of the Fountain Hills Sanitary District met in a **Regular Meeting** on **Wednesday, December 19, 2018** at **5:30** p.m. in the District's Board Room located at 16941 E. Pepperwood Circle, Fountain Hills, Arizona.

Agenda Item No. 1

Call to order and roll call

Upon roll call, the following Directors were present:

Vice Chairman Gregg Dudash, Director Jerry Butler, and Director Robert Thomson. Chairman Tom Reski arrived at 5:42 p.m. and Director Michael Maroon was absent.

(Note: Unanimous votes refer to all Directors present.)

The following Executive Staff members were present:

Dana Trompke, District Manager, Bill Sullivan, Legal Counsel, Tori Myers, District CPA, and Penny Cook, Assistant Secretary.

Agenda Item No. 2

Approval of Minutes: Regular Meeting: November 28, 2018

A motion was made by Director Thomson to approve the minutes of the Regular Meeting of November 28, 2018 as presented. Director Butler seconded the motion which passed unanimously.

Agenda Item No. 3

Call to public.

There was no public comment.

Agenda Item No. 4

District Manager's report; items to be discussed include plant and recharge statistics for November, permit compliance, new and existing sewer services, active project updates, recent activities, public communication efforts, Town communication and/or coordination efforts, and general direction from Board.

- District Manager reported for the month of November: The average daily influent flow was 1.849 MGD, total WW treated was 55,473,000 gallons, and total RW delivered to reusers was 32,158,700 gallons.
- District Manager reported the District's total recharge credit available as of November 30, 2018 was 559,367,036 gallons.
- The District was in compliance with all permit requirements for the month of November.
- There were seven new sewer service agreements issued in November - five single-family and two multi-family units.

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- The engineer submitted a 50% complete set of drawings for review and comment for the ASR Well Vault Replacement Project. There is ongoing coordination between the engineer, architect, and Construction Manager at Risk (CMAR). The CMAR anticipates providing a preliminary cost estimate by the first week of January and a detailed cost break down by end of February.
- District Manager introduced the ASR Well Vault Replacement Project to the Town Council at their Council meeting on December 18, 2018 and the project was well received by the Mayor and the councilmembers. The Town Council voted unanimously for the project.
- Director Butler requested District Manager reach out to the Disc Golf Association regarding location of the buildings and if there are any concerns that need to be taken into consideration and how the District can accommodate them.
- The Master Plan Study is moving forward. District staff has identified the flow monitoring locations of the collection system and they have been scheduled for January.
- A request for bids has been published for a slip-lining contractor to provide sewer rehabilitation services on the Sewer Rehabilitation Project FY18-19. Bids are due January 23, 2019.
- In 2015, many sewers were identified as needing a slip-lining repair due to their deteriorated condition. The first priority of mains which were the most critical were completed in the Collection System Slip Lining Project (Phase 1) in FY 15-16. The next priority of pipes to repair will be addressed in Phase 2 of the project, which is scheduled in the FY 18-19 budget. Phase 3 will be identified and scheduled for FY 19-20.
- District staff has identified needing to replace the air compressors at AWTF this FY. These are a critical component to the operation of the AWTF and are aging and undersized. Staff has begun studying the issue and will need to engage an engineer to design an electrical modification. The air compressors were installed in 2008 and were not upgraded in 2013 when the membrane system was upgraded.
- A developer for the property at the corner of Palisades and Shea, originally thought to be a resort, has approached the District for preliminary planning information. The developer has indicated that they want to construct apartments on the parcel.
- The State Attorney General has declined to pursue a case against the septic hauling company that dumped into our sewer system on July 9th. The case has been taken to the County Prosecutor.
- Director Thomson requested District Manager write a letter to the County Attorney requesting who has been assigned to the case and stating that the Board is requesting to be kept informed on the progress.
- ADEQ completed an inspection of the WWTP, Lab, AWTF, and ASR wells. No formal deficiencies were noted. The interior condition of the ASR well vaults were noted to have significant corrosion and it was recommended that the controls be moved to an above ground enclosed area.
- Maricopa County Environmental Services performed its annual inspection of the WWTP and simultaneously completed an inspection of the Solids Handling construction project. No deficiencies were noted.

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- A workshop has been scheduled for January 9, 2019 to review and discuss Reclaimed Water Production and Delivery.
- District Manager did reach out to the newly seated councilmembers to provide them with the information in the presentation that was provided to all of the candidates. Councilman Spelich was very receptive and curious about the District's operation. District Manager talked to Councilwoman Leckrone and a meeting will be set in January.
- The "State of the Town" Mayoral address is scheduled for January 17, 2019 at 7:30 am. The Sanitary District has reserved a table for Board and staff.
- Staff attended a FH Coalition meeting and it was reported that 59 pounds of prescription drugs were collected at the National Prescription Drug Take Back Day on October 27, 2018.

Agenda Item No. 5

District CPA's report; items to be discussed include status of income and expenditures, billing, report on collection efforts to date, and general direction from Board.

District CPA's report indicated the Income Statement for November was favorable to budget.

Agenda Item No. 6

Discussion and direction to staff regarding possible annual joint meeting with the Town Council.

After a discussion, direction was given to District Manager to reach out to Town staff and to inquire about a joint session for May or June when the District is farther along with the ASR Well Vault Replacement project.

Agenda Item No. 15

The Chairman, the individual members of the Board and the District Manager will each be permitted to provide a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.

Vice Chairman Dudash congratulated District Manager on her presentation and her outstanding job in answering questions at the November 18, 2018 Town Council meeting.

Agenda Item No. 17

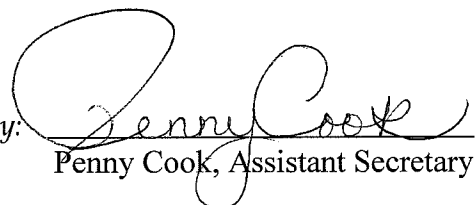
Adjournment.

Vice Chairman Dudash made a motion to adjourn the meeting at 6:47 p.m. Director Thomson seconded the motion which passed unanimously.

Dated this 20th day of December, 2018.

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Minutes Prepared By:


Penny Cook, Assistant Secretary