

# **MINUTES OF MEETING BOARD OF DIRECTORS FOUNTAIN HILLS SANITARY DISTRICT**

The Board of Directors of the Fountain Hills Sanitary District met in a **Regular Meeting** on **Wednesday, October 16, 2019** at **5:30 p.m.** in the District's Board Room located at 16941 E. Pepperwood Circle, Fountain Hills, Arizona.

## **Agenda Item No. 1**

### **Call to order and roll call**

*Upon roll call, the following Directors were present:*

Chairman Gregg Dudash, Director Jerry Butler, Director Michael Maroon, Director Robert Thomson, and Director Tom Reski.

(Note: Unanimous votes refer to all Directors present.)

*The following Executive Staff members were present:*

Dana Trompke, District Manager, Bill Sullivan, Legal Counsel, and Penny Cook, Assistant Secretary.

## **Agenda Item No. 2**

### **Approval of Minutes: Regular Meeting: September 17, 2019 and Joint/Work Study session: October 9, 2019**

A motion was made by Director Thomson to approve the minutes of the Regular Meeting of September 17, 2019 with discussed change. Director Butler seconded the motion which passed unanimously.

Director Thomson requested the minutes of the October 9, 2019 Joint/Work Study session be postponed and presented at the November 20, 2019 regular meeting.

## **Agenda Item No. 3**

### **Call to public.**

There was no comment.

## **Agenda Item No. 4**

### **Presentation and discussion of Town's 30/50 Anniversary events by Jim Dickey.**

Mr. Dickey informed the Board that the Town is planning a year-long celebration for the Town's residents and visitors which recognizes the anniversaries of the Fountain Hills' Incorporation on December 5, 2019, and installation of the Fountain on December 15, 2020.

He informed the Board that the celebration will run simultaneously with the Town's established celebrations and include participation by businesses, clubs, and organizations.

He is asking the District for participation in some of the scheduled events. He suggested a grand opening for the restrooms at the park.

He indicated the real issue would be how the District might be able to help the Town with the December 2020 event. The Town has set the date for December 15, 2020.

**Agenda Item No. 5**

**District Manager's report; items to be discussed include plant and recharge statistics for September, permit compliance, new and existing sewer services, active project updates, recent activities, Board election polling location, public communication efforts, and Town communication and/or coordination efforts.**

The District Manager reported for the month of September: The average daily influent flow was 1.87 MGD, total WW treated was 56,110,000 gallons.

The District was in compliance with all environmental permits for the month.

September Reclaimed Water delivered to reusers was 55,311,000 gallons.

The District Manager reported the District's total recharge credit available as of September 30, 2019 was 628,482,657 gallons.

There were four multi-family unit sewer service agreements issued in September.

The Contractor for the ASR Well Vault Replacement Project is nearing completion of building at Well #2. The internal finishes and District well control equipment will be installed and tested next. The building and well control facilities at Well #2 are anticipated to be complete by the end of this year. The building and well control facilities at Well #4 will roll into next year.

District Manager is expecting a Draft Master Plan report in November. One of the outcomes of the Master Plan study is that the District will need to take time to reevaluate its capacity fees. However, due to the late completion of the master plan report, a thorough fee study may not be complete in time for planning next FY budget.

Insituform has satisfactorily completed all the slip-lining of the assigned sewer mains for the Sewer Rehabilitation (slip-lining) Project FY 19-20.

The air compressors have been delivered for the Air Compressor Replacement project. A JOC contractor will be used to install the compressors and perform the necessary electrical modification.

The District solicited Statements of Qualifications from qualified contractors for misc. WW repair projects under a Job Order Contracting method, in accordance with State Statutes. A total of five contractors submitted SOQs, and the top three were selected to enter into a JOC agreement.

District Manager will bring the JOC contracts to the Board at the November 20, 2019 regular meeting for approval. Director Reski inquired if a cooperative use agreement clause was included in the contract.

Maricopa County Elections will establish the District office as the election polling location since this is the only agency holding an election on November 5<sup>th</sup>. A locked ballot box and other equipment will be placed in the lobby and Board room from Monday October 28<sup>th</sup> through Tuesday November 5<sup>th</sup>.



Election officials will be onsite Monday October 28<sup>th</sup> through Tuesday November 5<sup>th</sup>. The Board Room will not be available for other purposes or meetings during that time.

Since the District is the only agency holding an election on November 5<sup>th</sup>, the District will be solely responsible for the full cost of the election. The contract with the County is for a cost of \$2.12 per mailed ballot, for a total of \$38,041.28 for 17,944 ballots.

A quarterly newsletter was published on the back of the October billing.

The District participated in the FH Library's "Touch A Truck" event on October 12<sup>th</sup>. Various trucks from different agencies participated. The District had the Vac-Con and camera truck in the event. There were approximately 200 people that attended.

The District will participate in the community "Halloween in the Hills" event on October 31<sup>st</sup>.

A Joint session with Town Council was held on October 9<sup>th</sup>.

**Agenda Item No. 6**

**District CPA's report; items to be discussed include status of income and expenditures, billing, report on collection efforts to date, and general direction from Board.**

District CPA reported the General Fund Income Statement for September was favorable to budget.

**Agenda Item No. 7**

**Discussion and consideration to accept FY 2018/2019 audit report and financial statements as presented. Direction to staff to issue financial statements.**

District CPA presented the Draft FY 2018/2019 audit report and financial statements, is requesting acceptance of the report, and direction to issue financial statements.

Director Thomson made a motion to accept the FY 2018/2019 audit report and financial statements for filing as corrected. Director Butler seconded the motion which passed unanimously.

*Director Butler exited the meeting at 6:45 p.m.*

**Agenda Item No. 8**

**Discussion and direction to staff regarding the owner of Peaks Fitness's request to expand the gym's parking facilities onto District property at the AWTF.**

District Manager informed the Board that the owner of Peaks Fitness approached her regarding the possibility of expanding his parking facilities onto District property at the AWTF.

After a discussion, direction was given to staff to continue to explore the possibility of allowing Peaks Fitness to expand their parking facilities to the AWTF property.

**Agenda Item No. 9**

**Discussion and direction to staff regarding installing cameras at ASR #2 and ASR #4 well vault/restroom facilities.**

At the September meeting, Director Reski had inquired if the District was going to install cameras at ASR Well #2 & #4 well vault/restroom facilities.

District Manager informed the Board that at this time security cameras had not been included in the design project. There is a patch panel and network connection being installed and something can easily be connected by fiber if needed.

Direction was given to staff to investigate the cost of installing cameras and bring it back to the Board.

**Agenda Item No. 10**

**Discussion and consideration to authorize the District Manager to purchase a replacement water truck for \$74,138.33.**

District Manager informed the Board that the current water truck is 19 years old and need of replacement and is requesting authorization to purchase a replacement water truck in the amount of \$74,138.33.

Director Thomson made a motion to authorize District Manager to purchase a replacement water truck in the amount of \$74,138.33. Director Maroon seconded the motion which passed with a vote of 4-0.

*Chairman Dudash called a recess at 6:55 p.m. Regular session resumed at 7:00 p.m.*

**Agenda Item No. 11**

**Consideration of and possible Motion to convene into executive session pursuant to A.R.S Section 38-431.03 (A)(3) & (4) for discussion or consultation with the District's attorney regarding an October 11, 2019 communication from a District resident, including discussion and consultation with the District's attorney to consider the District's position and instruct its attorneys regarding the public body's position.**

Director Thomson moved and Director Maroon seconded to go into executive session pursuant to A.R.S. Section 38-431.03(A)(3)&(4) for discussion and consultation with the District's attorney regarding an October 11, 2019 communication from a District resident, including discussion and consultation with the District's attorney to consider the District's position and instruct its attorneys regarding the public body's position. Motion carried with a vote of 4-0 and the regular session adjourned into an executive session at 7:01 p.m.

**Agenda Item No. 12**

**Return to regular session.**

Regular session resumed at 7:26 p.m.

**Agenda Item No. 13**

**The Chairman, the individual members of the Board and the District Manager will each be permitted to provide a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.**

Chairman Dudash stated that he mentioned during the joint meeting that when Tom and he were doing their campaign in 2017, the big issue was working together with the Town. He said at the joint meeting that he is really happy that the District is working together with the Town and generating a lot of positives. Even though they didn't want to hear everything the District had to say about they may not be able to drain all of the water from the lake and are not able to refill the lake, at least they are getting an indication where they need to go. Chairman Dudash stated he is happy that at least the District is working with them.

**Agenda Item No. 14**

**Adjournment.**

Director Reski made a motion to adjourn the meeting at 7:28 p.m. Director Thomson seconded the motion which passed unanimously.

*Dated this 17th day of October, 2019.*

Fountain Hills Sanitary District

Minutes Prepared By:

  
Penny Cook, Assistant Secretary