

MAINTENANCE TECHNICIAN

GENERAL STATEMENT OF RESPONSIBILITIES

This position is responsible for assisting in the maintenance of all District vehicles and mechanical equipment. Work is done under the direction of the Maintenance Manager and Senior Maintenance Mechanic. This position is subject to emergency call outs during afterhours and weekends. This is a District safety-sensitive position in accordance with Arizona law and a DOT safety-sensitive position.

EXAMPLE OF DUTIES TO BE PERFORMED

1. Inspects a wide variety of gas/diesel powered automotive and specialized powered equipment.
2. Assists with preventative maintenance on vehicles and equipment and records information in the District's Computerized Maintenance Management System.
3. Operates a variety of machinery, equipment and tools associated with maintaining vehicles and equipment which may include hoists, vehicle lifts, jacks, battery chargers, air compressors, testing and diagnostic equipment, tire installation and balancing equipment, etc.
4. Paints equipment as necessary.
5. Responsible for maintaining all tools and equipment in safe operating condition.
6. Responsible for maintaining a clean and safe work environment.
7. Inventories, organizes and maintains all spare parts and supplies so that they are readily available when needed. Initiates procurement for replacement of inventory.
8. Operates District equipment as necessary.
9. Performs other duties as assigned.

REQUIRED KNOWLEDGE AND SKILLS

1. Knowledge of District policies and procedures.
2. Proper use and disposal of hazardous materials in accordance with established guidelines.

3. Skill in the use and care of tools and mechanical equipment.
4. Understand and communicate, verbally and in writing, work instructions and records of repairs completed.
5. Ability to lift and move heavy objects (100 lbs.) short distances (100 feet or less).
6. Ability to work cooperatively with other District employees and departments.

REQUIRED TRAINING AND EXPERIENCE

This position requires graduation from high school or equivalent. Other combinations of experience and education which provide the knowledge and skills required to perform the job will be considered. Experience working on diverse equipment, such as in construction or agriculture industries, will be considered.

ADDITIONAL REQUIREMENTS

1. Must pass a pre-employment physical and drug test.
2. Must obtain a valid AZ CDL within one year of hire. Must maintain license and a good driving record.
3. Must have the ability obtain and maintain certification to wear respirator in accordance with OSHA requirements.