

# **MINUTES OF MEETING BOARD OF DIRECTORS FOUNTAIN HILLS SANITARY DISTRICT**

The Board of Directors of the Fountain Hills Sanitary District held a **Meeting on Wednesday, November 20, 2019 at 5:30 p.m.** in the District's Board Room located at 16941 E. Pepperwood Circle, Fountain Hills, Arizona.

## **Agenda Item No. 1**

### **Call to order and roll call**

*Upon roll call, the following Directors were present:*

Chairman Gregg Dudash, Vice Chairman Jerry Butler, Director Michael Maroon and Director Robert Thomson. Director Tom Reski was absent.

(Note: Unanimous votes refer to all Directors present.)

*The following Executive Staff members were present:*

Dana Trompke, District Manager, Bill Sullivan, Legal Counsel, Tori Myers, District CPA, and Penny Cook, Assistant Secretary.

## **Agenda Item No. 2**

### **Approval of Minutes: Joint Work/Study Session: October 9, 2019 and Regular Meeting: October 16, 2019.**

Vice Chairman Butler made a motion to approve the minutes of the Joint Work/Study Session as presented and requested including a final copy the Town Council minutes along with District minutes when posting. Director Maroon seconded the motion which passed unanimously.

Director Thomson made a motion to approve the minutes of the October 16, 2019 regular meeting as presented. Director Maroon seconded the motion which passed unanimously.

## **Agenda Item No. 3**

### **Call to order and roll call.**

There was no public comment

## **Agenda Item No. 4**

### **Election canvass and consideration to approve Resolution No. 279 concerning the canvass of returns and declaring results of the November 5, 2019 regular election.**

Director Thomson made a motion to approve Resolution No. 279 concerning the canvass of returns and declaring results of the November 5, 2019 regular election. Director Maroon seconded the motion which passed unanimously.

**Agenda Item No. 5**

**District Manager's report; items to be discussed include plant and recharge statistics for October, permit compliance, new and existing sewer services, active project updates, recent activities, public communication efforts, and Town communication and/or coordination efforts.**

District Manager reported for the month of October: The average daily influent flow was 1.848 MGD, total WW treated was 57,294,000 gallons.

The District was in compliance with all environmental permits for the month.

October Reclaimed Water delivered to reusers was 60,565,300 gallons.

The District Manager reported the District's total recharge credit available as of October 31, 2019 was 615,166,657 gallons.

There were five new sewer service agreements issued in October: Three single family and two multi-family units.

The Contractor is nearing completion of the building at Well #2 for the ASR Well Vault Replacement Project. They are working on the internal finishes and scheduled to start landscape and cleanup right after Thanksgiving. A ribbon cutting ceremony is scheduled for December 18, 2019. District Manager is waiting to publish and extend invitations until after Thanksgiving to see if the contractor is on schedule. The building and well control facilities at Well #4 will roll into next year.

Vice Chairman Butler suggested that the District allow the public to see the well equipment room, as that is where the real cost is and emphasize the true functions of the facility, being the ASR Well control room. District Manager informed the Board that there will be an educational sign which explains how the District recycles every drop of water. The sign will be hung at the building. The public will be allowed to walk around the building and view the ASR Well control room.

A draft of the report for the Master Plan Study is anticipated to be delivered November 22<sup>nd</sup>. District Manager is planning to have an Executive Summary at the December regular meeting.

The air compressors have been delivered for the Air Compressor Replacement project. A JOC contractor will be used to install the air compressors and perform the necessary electrical modifications. A Request for Approval to authorize a Job Order to perform the work will be on the December agenda.

A meeting was held with the Executive Director of Scottsdale Water to discuss common issues and the possibility of an interconnect to the City's sewer system. Since the District does not have a permitted legal discharge for effluent, an emergency outfall could benefit the District in multiple ways: (1) a means of discharge when the ASR wells don't have sufficient capacity due to maintenance issues or extreme weather conditions, (2) a means of legal discharge when the AWTF facility is out of service for an extended period of time and the GC's are not taking RW due to season or weather, and (3) possibly used to help drain Fountain Lake when the liner needs to be replaced.

The Executive Director was very open to the idea and has had a history of working with adjacent jurisdictions to achieve multiple goals. The next step will be to include an engineering feasibility study in next year's fiscal budget, which will include a cost analysis and determine right-of-way requirements. Once we have this information, it can be brought back to Board to decide the necessity and time frame of the project.



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The District participated in the FH Library's "Touch A Truck" event on October 12<sup>th</sup> and in the Community "Halloween in the Hills" event on October 31<sup>st</sup>.

The District provided a presentation and tour of the WWTP to the FH Leadership Academy and the FH High School AP Science Class. The Board congratulated Cathy Eberhardt for graduating from this year's FH Leadership Academy class.

District Manager has notified the Town Manager and Mayor of the upcoming ribbon cutting event for the ASR Well/ Restroom so they can get it on their calendars.

District is providing input into the Town's effort to update its General Plan. The Town has incorporated the District Manager's comments into the General Plan. One of the items requested was to include language to encourage salt-free water conditioning systems to improve Town irrigation at Town parks and lakes.

**Agenda Item No. 6**

**District CPA's report; items to be discussed include status of income and expenditures, billing, report on collection efforts to date, and general direction from Board.**

The District CPA reported that the General Fund Income Statement for October was favorable to budget.

**Agenda Item No. 7**

**Discussion and consideration to authorize District Manager to enter into Job Order Contracts (JOC) with MGC Contractors, Felix Construction, and PCL Contractors for Misc. WW Collection and Treatment System Projects.**

District Manager informed the Board that Statement of Qualifications were requested from contractors to enter into a Job Order Contract for small repair, replacement or emergency projects that do not exceed one million dollars. Five contractors submitted statements of qualifications and a panel selected the top three most qualified contractors.

District Manager is requesting authorization to enter into Job Order Contracts with MGC Contractors, Felix Construction, and PCL Contractors for Misc. WW Collection and Treatment System Projects.

The Board discussed the concept of the "cooperative use clause" and decided it did not seem to fit the District and opted not to include it.

After a discussion, a motion was made by Director Maroon to authorize District Manager to enter into Job Order Contracts with MGC Contractors, Felix Construction, and PCL Contractors for Misc. WW Collection and Treatment System Projects with amendments that had been already reflected. Director Butler seconded the motion which passed unanimously.

**Agenda Item No. 8**

**Discussion and consideration to approve the purchase and distribution of holiday gift cards for employees.**

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Director Thomson made a motion to approve the purchase and distribution of holiday gift cards for employees. Vice Chairman Butler seconded the motion which passed unanimously.

**Agenda Item No. 9**

**Discussion and presentation of the District's Geographical Information System (GIS) and sewer capacity modeling software.**

District Manager presented the Board with a powerpoint presentation of the District's new Geographical Information System (GIS) and sewer capacity modeling software.

District Manager explained that the current challenges are the need to manage sewer system by the manhole and the linear foot: 5,144 manholes and 1,128,387 LF of sewer main. The previous paper-based sewer atlases did not allow for efficient and thorough in house analysis and evaluation of the extensive sewer system.

GIS is a digital system for capturing, storing, managing, and analyzing geographical data. GIS enables spatial analysis, manage large datasets, and display information in a map/graphical format.

District Manager answered questions from the Board and the Board thanked her for the presentation.

*Director Maroon exited the meeting at 6:57 p.m.*

**Agenda Item No. 10**

**The Chairman, the individual members of the Board and the District Manager will each be permitted to provide a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.**

Vice Chairman Butler asked District Manager if she was able to help the gentleman who was inquiring how the Daybreak project could be served.

Chairman Dudash congratulated the winners of the recent Board of Directors election and is looking forward to getting back to normal.

District CPA passed out the FY 2020/21 budget schedule for review.

**Agenda Item No. 11**

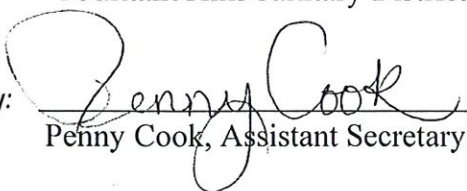
**Adjournment.**

Director Thomson made a motion to adjourn the meeting at 7:10 p.m. Vice Chairman Butler seconded the motion which passed unanimously.

*Dated this 21<sup>st</sup> day of November, 2019.*

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Minutes Prepared By:

  
Penny Cook, Assistant Secretary