

# MINUTES OF MEETING BOARD OF DIRECTORS FOUNTAIN HILLS SANITARY DISTRICT

The Board of Directors of the Fountain Hills Sanitary District met in a **Special Meeting** on **Thursday, July 16, 2020 at 4:00 p.m.** via an online webinar.

## **Agenda Item No. 1**

### **Call to order and roll call**

*Upon roll call, the following Directors were present:*

Chairman Jerry Butler, Vice Chairman Michael Maroon, Director Robert Thomson, Director Tom Reski, and Director Gregg Dudash.

(Note: Unanimous votes refer to all Directors present)

*The following Executive Staff members were present:*

Dana Trompke, District Manager, Bill Sullivan, Legal Counsel, Tori Myers, District CPA, and Penny Cook, Assistant Secretary.

## **Agenda Item No. 2**

### **Call to public.**

There was no comment.

## **Agenda Item No.3**

### **Discussion and consideration to authorize the District Manager to execute a Job Order task with MGC Contractors in the amount of \$30,252.39 for the installation of the replacement valves at the Advanced Water Treatment Facility.**

District Manager is requesting authorization to execute a Job Order task with MGC Contractors in the amount of \$30,252.39 for installation of the replacement valves at the Advanced Water Treatment Facility.

After a discussion, Director Thomson made a motion to authorize District Manager to execute a Job Order task with MGC Contractors in an amount not to exceed \$30,252.39. Director Dudash seconded the motion which passed unanimously.

## **Agenda Item No. 4**

### **Discussion and consideration to revise the current Drug and Alcohol Testing Policies to include updated federal and state legal requirements.**

District Manager presented updated revisions to the current Drug and Alcohol Testing Policies. One is in full compliance with the Federal DOT requirements for drivers with a commercial driver's license, and the other policy is for all other employees.

After a discussion, Vice Chairman Maroon made a motion to approve the update to Drug and Alcohol Testing Policies with discussed changes. Director Reski seconded the motion which passed unanimously.

**Agenda Item No. 5**

**Discussion and possible direction to staff regarding COVID-19 and effects on employee management.**

District Manager indicated that approximately 30% of the District's workforce have children in K-12. Because of the current COVID-19 pandemic, most all schools will begin the school year with remote, or homeschool learning. District Manager indicated that the District should be flexible with these employees. For example, start and stop times could be adjusted, changed schedules from 4-10's to 5-8's, and there is the Federal extended leave available if they want to take advantage of the leave.

Chairman Butler stated his concern is that the District keeps everyone healthy and this includes not only at the workplace but also at home. It's a balancing act with schools coming on. Chairman Butler wants this topic to remain on the agenda because the District needs to be in a position to take quick action when action needs to be taken.

**Agenda Item No.6**

**The Chairman, the individual members of the Board and the District Manager will each be permitted to provide a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.**

Director Reski indicated he was glad the District went to the video conferencing at least for this meeting and perhaps for future meetings and thought it has worked out really well.

**Agenda Item No. 7**

**Adjournment**

Director Dudash made a motion to adjourn the meeting at 4:35 p.m. Director Reski seconded the motion which passed unanimously.

*Dated this 17<sup>th</sup> day of July, 2020.*

Fountain Hills Sanitary District

Minutes Prepared By:

  
Penny Cook, Assistant Secretary