

MINUTES OF MEETING BOARD OF DIRECTORS FOUNTAIN HILLS SANITARY DISTRICT

The Board of Directors of the Fountain Hills Sanitary District met in a **Regular Meeting** on **Wednesday, June 17, 2020** at **5:30** p.m. in the District's Board Room located at 16941 E. Pepperwood Circle, Fountain Hills, Arizona.

Agenda Item No. 1 **Call to order and roll call**

Upon roll call, the following Directors were present:

Chairman Jerry Butler, Vice Chairman Michael Maroon, Director Robert Thomson, Director Tom Reski, and Director Gregg Dudash.

(Note: Unanimous votes refer to all Directors present)

The following Executive Staff members were present:

Dana Trompke, District Manager, Tori Myers, District CPA (telephonically), and Penny Cook, Assistant Secretary.

Agenda Item No. 2 **Approval of Minutes: Regular Meeting: 05/22/2019**

A motion was made by Director Thomson to approve the minutes of the Regular Meeting of May 20, 2020 as presented. Director Reski seconded the motion which passed unanimously.

Agenda Item No. 3 **Call to Public**

There was no comment.

Agenda Item No. 4 **Consideration to approve Resolution No. 281, the FY 2020/2021 fee schedule.**

A motion was made by Director Dudash to approve Resolution No. 281, the FY 2020-2021 fee schedule. Vice Chairman Maroon seconded the motion which passed unanimously.

Agenda Item No. 5 **Consideration to approve FY 2020/2021 budget.**

District CPA presented the proposed budget including minor changes requested by Director Thomson.

A motion was made by Vice Chairman Maroon to approve FY 2020/2021 budget. Director Dudash seconded the motion which passed unanimously.

Agenda Item No. 6

District Manager's report; items to be discussed include plant, recycled water, and recharge statistics for May, permit compliance, new sewer services, active project updates, public communication efforts, and Town communication and/or coordination efforts.

District Manager reported for the month of May: The average influent flow was 2.112 MGD.

Total WW treated for May was 65,466,000 gallons.

The District was in compliance with all permit requirements for the month.

May Reclaimed Water delivered to reusers was 76,539,600 gallons.

District Manager reported the District's total recharge credit available as of May 31, 2020 was 696,243,057 gallons.

There were five new single-family sewer service agreements issued in May.

The Air Compressor Replacement project is complete. The new air compressors are in service and fully operational.

The contractor has been given notice to proceed on the Aeration Basin Improvement Project, after contract approval at last month's meeting. They will begin submitting shop drawings and procuring long-lead items. The project is scheduled to begin April 2021.

Work is substantially complete on the rehabilitation of the internal components for the Clarifier No. 2 Rehabilitation. Valve and actuator replacement will continue into July

At the beginning of the FY, the Board approved a contract for an amount of \$60,771 over the Sewer Slip-lining line item budget. This was done to take advantage of very competitive pricing offered by the contractor and allow the District to rehabilitate more linear feet of sewer than initially planned. The Board directed staff to report back where the additional funds would come from. After final contract completion and expending all of the prior year's encumbered funds, the total final amount ended up over budget by \$11,347.00. With a budget surplus of over \$60,000 in the air compressor replacement project, the additional funds will be moved from that project.

There are no reported cases of COVID-19 among staff members. New safety measures have been implemented among the staff. Staff and visitors are required to wear masks and maintain social distancing.

With the rise of Corona cases, District Manager will be sending out an email asking if there is any preference or if the agenda is very light, to go ahead and cancel the July regular Board meeting.

District Manager and Chairman have been invited by the Town to attend a Recreation Master Plan focus group meeting.

Agenda Item No. 7

District CPA's report; items to be discussed include status of income and expenditures, billing, report on collection efforts to date, and general direction from Board.

The District CPA reported the General Fund Income Statement for May was favorable to budget.

Agenda Item No. 8

Discussion and consideration to authorize the purchase and replacement of ASR Well #5 motor, pump, and accessories for an amount up to \$50,000.

District Manager is requesting authorization to purchase and replace ASR Well #5 motor, pump, and accessories for an amount up to \$50,000.

Director Thomson made a motion to authorize District Manager to purchase and replace ASR Well #5 motor, pump, and accessories for an amount up to \$50,000. Vice Chairman Maroon seconded the motion which passed unanimously.

Agenda Item No. 9

Discussion and consideration to authorize District Manager to execute a contract with Carollo Engineers to provide engineering services during construction of the Secondary Treatment System Improvements project.

District Manager is requesting authorization to execute a contract with Carollo Engineers to provide engineering services during construction of the Secondary Treatment System Improvements project.

Director Reski expressed concerns with the proposed contract and indicated he would not support the contract. District Manager responded to his concerns.

After further discussion, Vice Chairman Maroon made a motion to authorization District Manager to execute a contract with Carollo Engineers to provide engineering services during construction of the Secondary Treatment System Improvements project not to exceed \$184,442. Director Dudash seconded the motion. The motion passed with a vote of 4-1. AYES: Chairman Butler, Vice Chairman Maroon, Director Thomson, and Director Dudash. NAYS: Director Reski.

Agenda Item No. 10

The Chairman, the individual members of the Board and the District Manager will each be permitted to provide a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.


Chairman Butler noted that District Manager's birthday is June 22nd and wished her a Happy Birthday.

Agenda Item No. 11
Adjournment.

Vice Chairman Dudash made a motion to adjourn the meeting at 6:45 p.m. Director Reski seconded the motion which passed unanimously.

Dated this 18th day of June, 2020.

Fountain Hills Sanitary District

Minutes Prepared By: 
Penny Cook, Assistant Secretary