

# **MINUTES OF MEETING BOARD OF DIRECTORS FOUNTAIN HILLS SANITARY DISTRICT**

The Board of Directors of the Fountain Hills Sanitary District met in a **Regular Meeting** on **Wednesday, September 16, 2020** at **5:00** p.m. via an online webinar.

## **Agenda Item No. 1**

### **Call to order and roll call**

*Upon roll call, the following Directors were present:*

Chairman Jerry Butler, Vice Chairman Michael Maroon, Director Robert Thomson, and Director Gregg Dudash. Director Tom Reski was absent.

(Note: Unanimous votes refer to all Directors present.)

*The following Executive Staff members were present:*

Dana Trompke, District Manager, Bill Sullivan, Legal Counsel, Tori Myers, District CPA, and Penny Cook, Assistant Secretary.

## **Agenda Item No. 2**

### **Approval of Minutes: Regular Meeting: August 19, 2020**

A motion was made by Director Thomson to approve the minutes of the Regular Meeting of August 19, 2020 as presented. Director Dudash seconded the motion which passed unanimously.

## **Agenda Item No. 3**

### **Call to Public.**

There was no public comment.

## **Agenda Item No. 4**

### **Presentation of audit report.**

Brian Hemmerle of Henry Horne & Associates presented the FY 2019/2020 financial statement documents and answered questions from the Board.

## **Agenda No. 5**

### **Discussion and consideration to accept FY 2019/2020 audit report and direction to issue financial statements.**

Director Thomson made a motion to accept FY 2019/2020 audit report, with discussed changes, for filing. Vice Chairman Maroon seconded the motion which passed unanimously.

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**Agenda Item No. 6**

**District CPA's report: items to be discussed include status of income and expenditures, billing, report on collection efforts to date, and general direction from Board.**

The District CPA reported operating expenditures and revenues are running on track.

**Agenda Item No. 7**

**District Manager's report: items to be discussed include plant, recycled water, and recharge statistics for August, permit compliance, new sewer services, active project updates, public communication efforts, and Town communication and/or coordination efforts.**

The District Manager reported for the month of August: The average influent flow was 1.831 MGD.

Total WW treated for August was 56,746,000 gallons.

The District was in compliance with all permit requirements for the month.

August Reclaimed Water delivered to reusers was 93,485,400 gallons.

The District Manager reported the District's total recharge credit available as of August 31, 2020 was 549,536,594 gallons.

The District issued four sewer service agreements for the month of August - two single-family and two multi-family units.

The contractor is working on procuring long-lead items for the Aeration Basin Improvement Project.

Work is substantially complete on the rehabilitation of the internal components for the Clarifier No. 2 Rehabilitation Project. The contractor is still waiting on delivery of the last valve and actuator required to complete the work.

The Sewer Atlas has been converted to a GIS-data based map for the Sewer Atlas Update and GIS System Integration. The District is planning the next steps required to fully integrate the sewer camera inspection system with the GIS database.

The staff remains healthy and there are no employees out with COVID related illnesses. The District is adjusting some work schedules to be flexible with employees with school age children, as local school districts that moved to on-line instruction only are transitioning to full or partial in-person instruction.

At the request of the Board, District Manager checked with the District's IT service provider regarding Server Data Backups. District Manager was informed the main server (customer databases, personnel, accounting, main systems) is backed up locally, both hourly and daily. Local workstations and the CMMS server are backed up locally daily. Both servers are also backed up off-site, to a cloud-based system once a day.

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Director Dudash requested more detail with a system profile that has more information on the cloud backup.

Staff is drafting the newsletter that will be sent with the October quarterly billing. A notice of the \$1.00/month fee increase that is scheduled January 1, 2021. The Resolution with the Fee Schedule was already approved with the rate increase to take place January 1<sup>st</sup>. It was decided that the rate change would stay in effect at this time.

District Manager met with the Community Services Town staff and their consultant to coordinate regarding the Town's upcoming evaporation test of Fountain Lake. They wanted all water deliveries to Fountain Lake to stop. This is one component of a condition assessment of the lake's liner, pump house equipment, fountain, and supporting equipment.

**Agenda Item No. 8**

**Discussion and consideration to approve renewing the Groundwater Lease for 2021.**

The District Manager informed the Board that Phoenix Country Club needs to be notified by October 1<sup>st</sup> if the District does not want to renew the groundwater lease for 2021.

After a discussion, it was decided that the District will renew the groundwater lease for 2021.

**Agenda Item No. 9**

**The Chairman, the individual members of the Board and the District Manager will each be permitted to provide a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.**

There were no comments.

**Agenda Item No. 10**

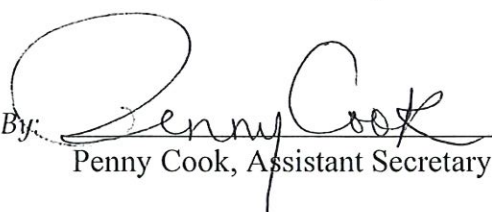
**Adjournment.**

Vice Chairman Maroon made a motion to adjourn the meeting at 6:06 p.m. Director Dudash seconded the motion which passed unanimously.

*Dated this 19<sup>th</sup> day of September 2020*

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Minutes Prepared By:

  
Penny Cook, Assistant Secretary