

MINUTES OF MEETING BOARD OF DIRECTORS FOUNTAIN HILLS SANITARY DISTRICT

The Board of Directors of the Fountain Hills Sanitary District held a **Meeting on Wednesday, November 18, 2020 at 5:00 p.m.** via an online webinar.

Agenda Item No. 1

Call to order and roll call

Upon roll call, the following Directors were present:

Chairman Jerry Butler, Vice Chairman Michael Maroon, Director Robert Thomson, Director Tom Reski, and Director Gregg Dudash.

(Note: Unanimous votes refer to all Directors present.)

The following Executive Staff members were present:

Dana Trompke, District Manager, Bill Sullivan, Legal Counsel, Tori Myers, District CPA, and Penny Cook, Assistant Secretary.

Agenda Item No. 2

Approval of Minutes: Regular Meeting: October 21, 2020.

Director Dudash made a motion to approve the minutes of the October 21, 2020 regular meeting with suggested change. Director Reski seconded the motion which passed unanimously.

Agenda Item No. 3

Call to order and roll call.

There was no public comment

Agenda Item No. 4

District Manager's report; items to be discussed include plant, recycled water, and recharge statistics for October, permit compliance, new sewer services, active project updates, public communication efforts, and Town communication and/or coordination efforts.

The District Manager reported for the month of October: The average daily influent flow was 1.92 MGD.

Total WW treated for October was 59,515,000 gallons.

The District was in compliance with all permit requirements for the month.

October Reclaimed Water delivered to reusers was 73,570,500 gallons.

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The District Manager reported the District's total recharge credit available as of October 31, 2020 was 488,176,594 gallons.

There were 30 new sewer service agreements issued in October: Five single family and 25 multi-family units (23-unit complex – Casas del Lago on El Lago).

There are no updates to report on either the Aeration Basin Improvement Project or Sewer Atlas Update and GIS System Integration.

The contractor is working on the first 5 manholes and will be complete soon for the Manhole Rehabilitation project. They will move on to the next 5 after successfully completing the first. To date, Degan Construction has performed very well.

Initial Project efforts are beginning on the Arc Flash Study, two smaller budgeted projects at AWTF, and Well 1 Vault Replacement.

In June 2019, there was an air release valve that had blown off and required emergency work. After that, the District took initiative to go out and identify, locate, and first inventory how many air release valves the District has. The GIS system was used to inventory the air release valves, and then make a list of priorities. It was found that one set of air release valves that needed work involved three that are on the reclaimed water main that delivers water to Eagle Mountain which runs along Shea Blvd. A CSO crew was out this week and found the valve, investigated, got all the parts together, was about to replace the air release valve, and noticed a significant leak. It was found that repair was needed on the pipe which is in Shea Blvd. District staff coordinated with Town Public Works to provide traffic control. The work was not able to begin until after 7:00 p.m. District staff will begin the work after 7:00 p.m. tonight and intends to work until complete.

There are no employees out with COVID related illness, either ill themselves or with sick household members.

The District has been clearing access to sewer infrastructure located in Public Utility Easements (PUEs) in order to clean and inspect the sewers and service laterals. There have been comments in favor and in compliant of this work effort. Most recently, a letter was received from an HOA regarding the work in their washes. District Manager has contacted the community manager who indicated the Board of the HOA had written the letter. District Manager is trying to schedule a call with two of the HOA Board members on Friday, November 20th.

A joint session has been scheduled with the Town Council for January 27, 2021.

A meeting with Town Manager and Community Services Director was held to discuss the need to replace the below-ground vault at ASR Well 1. Town staff indicated a willingness to work with the District and make accommodations as needed.

Agenda Item No. 5

District CPA's report; items to be discussed include status of income and expenditures, billing, report on collection efforts to date, and general direction from Board.

The District CPA reported that the General Fund Income Statement for October was favorable to budget.

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Chairman Butler asked if a preview of the 21/22 budget schedule will be presented to the Board. The District CPA indicated that this will be presented at the December 2020 regular meeting.

Chairman Butler requested that an agenda item be placed on the December 2020 regular meeting to discuss reviewing the prior Board action of waiving penalties and late fees through December 31, 2020.

Agenda Item No. 6

Discussion and consideration to approve the purchase and distribution of holiday gift cards for employees.

Director Thomson made a motion to approve the purchase and distribution of holiday gift cards for employees. Director Dudash seconded the motion which passed unanimously.

Agenda Item No. 7

Discussion and consideration of possible Board vacancy.

Legal Counsel indicated that the Board could fill the vacancy by any process the Board deems appropriate.

After a discussion, direction was given to staff to place an ad and an article in the Times indicating the District will be accepting applications for the Board vacancy. Applications would be required to be submitted to the District by December 15th. The Board will address the applications at the December 16th regular meeting and interviews would be scheduled at a later date.

Agenda Item No. 8

The Chairman, the individual members of the Board and the District Manager will each be permitted to provide a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.

Director Thomson complemented Director Dudash for his excellent letter to editor in this week's edition of the Times.

Director Dudash stated that if someone was going to compliment staff, the District owes them an acknowledgement.

Agenda Item No. 9

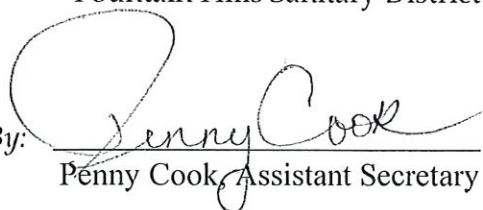
Adjournment.

Vice Chairman Maroon made a motion to adjourn the meeting at 6:19 p.m. Director Dudash seconded the motion which passed unanimously.

Dated this 19th day of November 2020.

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Minutes Prepared By:


Penny Cook, Assistant Secretary