

MINUTES OF MEETING BOARD OF DIRECTORS FOUNTAIN HILLS SANITARY DISTRICT

The Board of Directors of the Fountain Hills Sanitary District met in a **Regular Meeting** on **Wednesday, December 16, 2020** at **5:00 p.m.** in the District's Board Room located at 16941 E. Pepperwood Circle, Fountain Hills, Arizona. A live web stream was also broadcast.

Agenda Item No. 1

Call to order and roll call

Upon roll call, the following Directors were present:

Chairman Jerry Butler, Vice Chairman Michael Maroon, Director Robert Thomson, Director Tom Reski, and Director Gregg Dudash.

(Note: Unanimous votes refer to all Directors present.)

The following Executive Staff members were present:

Dana Trompke, District Manager, Bill Sullivan, Legal Counsel (via webinar), Tori Myers, District CPA (via webinar), and Penny Cook, Assistant Secretary.

Agenda Item No. 2

Approval of Minutes: Regular Meeting: November 18, 2020

A motion was made by Director Thomson to approve the minutes of the Regular Meeting of November 18, 2020 with change. Director Reski seconded the motion which passed unanimously.

Agenda Item No. 3

Call to public.

There was no public comment.

Agenda Item No. 4

District Manager's report; items to be discussed include plant and recharge statistics for November, permit compliance, new and existing sewer services, active project updates, recent activities, public communication efforts, and Town communication and/or coordination efforts.

The District Manager reported for the month of November: The average daily influent flow was 2.045 MGD.

Total WW treated for November was 61,340,000 gallons.

The District was in compliance with all permit requirements for the month.

November Reclaimed Water delivered to reusers was 37,729,400 gallons.

The District Manager reported the District's total recharge credit available as of November 30, 2020 was 500,572,594 gallons.

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There were 55 new sewer service agreements issued in November - one single-family and 54 multi-family units (52 units – Keystone (Havenly) Phase 1).

The contractor has completed the first 5 manholes and also have completed 3 of the next set of 5 for the Manhole Rehabilitation project. Degan Construction has performed very well, and the project should be complete before the holidays.

The consultant has completed the field reviews of the wells, RW stations, AWTF and Admin Building for the Arc Flash Study. They are currently working at the WWTP. They will start on the Pump Stations the first week in January. The analysis and reporting will follow the next month or two.

A local electrical engineering firm, CR Engineers, has been engaged to design the installation of the Electrical vehicle chargers. The paving contractor has been selected.

There are no employees out with COVID related illness, either ill themselves or with sick household members. Year to date, there have been 3 mild cases among employees.

The District has begun the repair work to make our easement access more acceptable to the NHPOA. The work should be complete by the end of the week.

A joint session has been scheduled with the Town Council for January 27, 2021.

A meeting was held with new Town Council Member Peggy McMahon to introduce the District. A tour of the WWTP was also provided.

Information regarding sodium awareness will be included in the January newsletter.

Agenda Item No. 5

District CPA's report; items to be discussed include status of income and expenditures, billing, report on collection efforts to date, FY 2021/22 budget schedule, and general direction from Board.

District CPA's report indicated the Income Statement for November was favorable to budget.

District CPA handed out a preliminary FY 2021/22 budget schedule. Direction was given to staff to change the March 17, 2021 Budget Workshop and Regular meeting to March 24, 2021.

Agenda Item No. 6

Discussion and direction to staff regarding review of prior Board action of waiving penalties and late fees through December 31, 2020.

After a discussion, direction was given to staff to continue to waive penalties and late fees through the end of the fiscal year, June 30, 2021.

A resolution will be agendized at the January 2021 regular meeting indicating the change.

Agenda Item No. 7

Discussion and direction to staff regarding Agenda items for the January 27, 2021 joint session with the Town Council.

Chairman Butler informed the Board of the discussion items in the last couple of joint session meetings.

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After a discussion, the following were suggestions for the January 27, 2021 joint session with the Town Council.

1. Well #1
2. Sodium Remediation and Water Softeners
3. Fountain Park Irrigation Supply Improvements

Agenda Item No. 8

Discussion and consideration to authorize District Manager to authorize a task order with Sunrise Engineering in the amount of \$79,700 for professional engineering services for the AWTF Strainer and SBS Storage Improvements projects.

After a discussion, Director Reski made a motion to authorize District Manager to authorize a task order with Sunrise Engineering in the amount of \$79,700 for professional engineering services for the AWTF Strainer and SBS Storage Improvements projects. Vice Chairman Maroon seconded the motion which passed unanimously.

Agenda Item No. 9

Discussion and consideration to authorize District Manager to authorize a task order with Wilson Engineers in the amount of \$94,290 for professional engineering services for the ASR Well #1 Vault Replacement project.

After a discussion, Direction Reski made a motion to authorize District Manager to authorize a task order with Wilson Engineers in the amount of \$94,290 for professional engineering services for the ASR Well #1 Vault Replacement project. Director Dudash seconded the motion which passed unanimously.

Agenda Item No. 10

Discussion and consideration of Board vacancy.

After a discussion, direction was given to staff to schedule interviews with the five applicants for January 11, 2021. Interviews will be 20 minutes each and to be scheduled at 30-minute intervals possibly starting at 3:00 or 3:30 p.m. The interviews will be held in an executive session meeting.

Chairman Butler moved Agenda Item No. 12 before Agenda Item No. 11

Agenda Item No. 11

Approval of Resolution No. 282, Resolution of Appreciation for Thomas Reski, Board of Director.

Director Thomson made a motion to approve Resolution No. 282, Resolution of Appreciation for Thomas Reski, Board of Director. Director Dudash seconded the motion which passed unanimously.

Agenda Item No. 12

Recognition and celebration of Thomas Reski for 18 years of dedication and service on the Board of Directors of the Fountain Hills Sanitary District.

Chairman Butler researched the minutes from the time Director Reski began his service on March 3, 2002 and presented the following highlights:

- Director Reski attended 245 out of 273 meetings during the 18 years and 10 months as being a Director.
- In 2002, his first action was a second to the motion to adjourn that meeting.

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- In 2002, the District's debt balance was \$5,220,000 which was eventually paid off in 2005. The District has had no debt since.
- Tom's first year as chairman was in 2005. Monetary awards were established for staff with 20 years of service and longer. Holiday gift cards were approved for the staff.
- In 2009 was Tom's second term as chairman, and the two most significant events was purchasing property next to the WWTP and initiating the reclaimed water agreements with the golf courses.
- In 2012, the reclaimed water shortage first surfaced and notices had to be sent out to all of the reclaimed water users.
- In 2013, after six years of discussions and studies, the state trust land was finally resolved. Nothing happened but the District knows where to go in the future.
- In 2014 was Tom's third year as Chairman, and during this time the sodium remediation credit program was established with the golf courses.
- In 2017, capacity fees for multi-family units were studied and revised and Dana Trompke was chosen to become the next District Manager.
- In 2018, this was Tom's fourth and last term as chairman. It was during this year that the low income assistance program was adopted for those less fortunate.

Vice Chairman Maroon, Director Dudash, and Director Thomson thanked Tom for his service, guidance, commitment, and dedication as a Board Member.

District Manager presented Tom with a trophy in recognition of excellent service as Director of the Fountain Hills Sanitary District from 2002-2020.

Director Reski stated it has been his pleasure to work with staff and the Board members over the years and appreciates and wishes everyone the best of luck.

Agenda Item No. 13

The Chairman, the individual members of the Board and the District Manager will each be permitted to provide a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.

Director Thomson commended Jerry and staff for the new formatted check register.

Agenda Item No. 14

Adjournment.

Director Reski made a motion to adjourn the meeting at 7:46 p.m. Director Dudash seconded the motion which passed unanimously.

Dated this 17th day of December, 2020.

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Minutes Prepared By:


Penny Cook, Assistant Secretary