

MINUTES OF MEETING BOARD OF DIRECTORS FOUNTAIN HILLS SANITARY DISTRICT

The Board of Directors of the Fountain Hills Sanitary District held a **Meeting** on **Wednesday, January 20, 2021** at **4:30** p.m. via an online webinar.

Agenda Item No. 1

Call to order and roll call

Upon roll call the following Directors were present:

Chairman Jerry Butler, Vice Chairman Michael Maroon, Director Robert Thomson, Director Gregg Dudash, and Director Tammy Bell.

(Note: Unanimous votes refer to all Directors present)

The following Executive Staff members were present:

Dana Trompke, District Manager, Bill Sullivan, Legal Counsel, Tori Myers, District CPA, and Penny Cook, Assistant Secretary.

Agenda Item No. 2

Oath of office for new director, Tammy Bell.

Legal Counsel swore in Tammy Bell who was appointed to complete the remainder of Thomas Reski's term through December 31, 2021.

Agenda Item No. 3

Assumption of Chairman's duties by Vice Chairman and election of new Vice Chairman.

The duties of Chairman were turned over to Vice Chairman Maroon for 2021.

Director Dudash nominated Director Thomson for Vice Chairman for 2021. Director Bell seconded the motion which passed unanimously.

Agenda Item No. 4

Approval of Minutes: Regular Meeting: December 16, 2020

Vice Chairman Thomson made a motion to approve the Regular Meeting minutes of December 16, 2020 as presented. Director Butler seconded the motion which passed unanimously.

Agenda Item No. 5

Call to Public.

There were no public comments.

Agenda Item No. 6

Discussion and consideration of Resolution No. 283, extending through June 30, 2021 the waiver of interest, late fees and penalties approved by Resolution No. 280.

Director Butler made a motion to approve Resolution No. 283, extending through June 30, 2021 the waiver of interest, late fees and penalties approved by Resolution No. 280. Director Bell seconded the motion which passed unanimously.

Agenda Item No. 7

District Manager's report; items to be discussed include plant and recharge statistics for December, permit compliance, new sewer services, active project updates, public communication efforts, and Town communication and/or coordination efforts.

The District Manager reported for the month of December: The average daily influent flow was 2.000 MGD. Average daily influent flow for 2020 was 2.063 MGD.

Total WW treated for 2020 year-end was 752,265,000 gallons, an increase of 6.2% over 2019.

The District was in compliance with all permit requirements for the month.

December Reclaimed Water delivered to reusers was 21,093,700 gallons. Total RW delivered to reusers for 2020 year-end was 650,105,500 gallons.

The District Manager reported the District's total recharge credit available as of December 31, 2020 was 539,840,844 gallons.

There were nine new sewer service agreements issued in December – five single-family and four multi-family units.

Degan Construction has successfully completed the first two task orders for the Manhole Rehabilitation project. Staff has identified several more manholes that are in need of rehabilitation. With approximately \$30,000 left in this project budget, a quote will be obtained for a third task order of additional work.

The Arc Flash Study is on-going and making progress.

The paving has been installed for the EV Chargers and Parking Addition project. The contractor needs to complete final edging and clean-up to complete that portion of work. An electric power study is being performed to verify electrical capacity for the two proposed EV chargers.

Seventy-five percent of the replacement membranes were delivered and installed in December for the AWTF Membrane Replacement project. The remaining modules scheduled to arrive in mid-January have not yet arrived.

Schedule accommodations are being made for staff with school-age children as most school districts have reverted to on-line teaching. Since the beginning of the pandemic, there have been 5 cases among employees.

The District completed the repair work to make our easement access more acceptable to the NHPOA. The NHPOA has indicated they are very satisfied with the work.

A newsletter accompanied the January billing, which included information on sodium from water softeners and cleaning activities in Town washes. Out of the 15,000 accounts, the District only received eight phone calls regarding the new rate.

The joint session with the Town Council has been cancelled.

Agenda Item No. 8

District CPA's report; items to be discussed include status of income and expenditures, billing, report on collection efforts to date, FY 2020/21 budget schedule, and general direction from Board.

District CPA reported the General Fund Income Statement for December was favorable to budget.

Agenda Item No. 9

Discussion and direction to staff regarding legal counsel position.

Director Dudash suggested that the District hire a recruiting firm to find legal candidates for the District's specific operation. It was also suggested that Legal Counsel refer candidates to the Board that are familiar with governmental regulations as far as open meeting laws and has a general understanding of construction and utilities.

Director Butler asked Legal Counsel to write his job description as an outline for what the District is looking for. Legal Council will assist with writing an RFP that can be advertised and/or distributed to qualified firms.

There was a discussion that Legal Counsel meet with District Manager with some suggestions of recommended attorneys. Director Thomson and Chairman Maroon requested District Manager meet with the Town Manager and find out what their process was in hiring legal counsel.

This item will be agendized at the January 27, 2021 Special Meeting agenda for further discussion.

Agenda Item No. 10

Discussion and consideration to modify the current retirement plan for District employees.

District Manager informed the Board that the District's employee retirement plan has not increased its employee retirement contributions for 30 years. District Manager would like the Board

to look at alternative plans to enable the District to compete in the job market and better provide for the retirement of its long-time and dedicated employees.

This item will be agendized at the January 27, 2021 Special Meeting for discussion.

Agenda Item No. 11

Discussion and consideration of Chairman's initiative to address sodium pollution in wastewater in 2021.

Chairman Maroon would like the District to focus on the sodium pollution in wastewater in 2021 and would like this to be an ongoing agenda item.

This item will also be agendized at the January 27th Special Meeting.

Agenda Item No. 12

The Chairman, the individual members of the Board and the District Manager will each be permitted to provide a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.

There were no comments.

Agenda Item No. 13

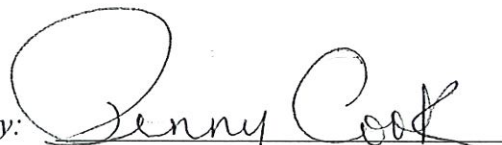
Adjournment.

Vice Chairman made a motion to adjourn the meeting at 6:20 p.m. Director Butler seconded the motion, which passed unanimously.

Dated this 22nd day of January 2021.

Fountain Hills Sanitary District

Minutes prepared by:


Penny Cook – Assistant Secretary