

# **MINUTES OF MEETING BOARD OF DIRECTORS FOUNTAIN HILLS SANITARY DISTRICT**

The Board of Directors of the Fountain Hills Sanitary District met in a **Regular Meeting** on **Wednesday, June 16, 2021** at 4:30 p.m. in the District's Board Room located at 16941 E. Pepperwood Circle, Fountain Hills, Arizona.

## **Agenda Item No. 1** **Call to order and roll call**

*Upon roll call, the following Directors were present:*

Chairperson Michael Maroon, Vice Chairperson Robert Thomson, Director Gregg Dudash, and Director Tammy Bell. Director Jerry Butler joined the meeting electronically.  
(Note: Unanimous votes refer to all Directors present)

*The following Executive Staff members were present:*

Dana Trompke, District Manager, William Sullivan, Legal Counsel, Tori Myers, District CPA, and Penny Cook, Assistant Secretary.

## **Agenda Item No. 2** **Approval of Minutes: Regular Meeting: 05/19/2021**

A motion was made by Director Thomson to approve the minutes of the Regular Meeting of May 19, 2021 as presented. Director Bell seconded the motion which passed unanimously.

## **Agenda Item No. 3** **Call to Public**

There was no comment.

## **Agenda Item No. 4** **Consideration to approve Resolution No. 285, the FY 2021/2022 fee schedule.**

A motion was made by Vice Chairperson Thomson to approve Resolution No. 285, the FY 2021-2022 fee schedule. Director Dudash seconded the motion which passed unanimously.

## **Agenda Item No. 5** **Consideration to approve FY 2021/2022 budget.**

A motion was made by Director Dudash to approve FY 2021/2022 budget and direct staff to submit to the county. Vice Chairperson Thomson seconded the motion which passed unanimously.

## **Agenda Item No. 6** **District Manager's report; items to be discussed include plant, recycled water, and recharge statistics for May, permit compliance, new sewer services, active project updates, public communication efforts, and Town communication and/or coordination efforts.**

District Manager reported for the month of May: The average daily influent flow was 2.019 MGD.

Total WW treated for May was 57,724,000 gallons.

The District was in compliance with all permit requirements for the month.

May Reclaimed Water delivered to reusers was 82,821,400 gallons.

District Manager suggested the topic of reclaimed water be agendized at the next regular Board meeting. Chairperson Maroon suggested a Special Session be scheduled to discuss conservation measures, rewriting agreements and preliminary recommendations. Director Dudash requested a summary of recommendations be provided to the Board prior to meeting. Director Dudash suggested new legal counsel look at the reuser contracts currently in place. Vice Chairperson Thomson suggested out-going legal counsel go over the reuser contracts with new legal counsel.

District Manager reported the District's total recharge credit available as of May 31, 2021 was 582,183,834 gallons.

There were 42 new sewer services issued in May: Five single-family and 37 multi-family.

District Manager has received a draft copy of the final report on the Arc Flash Study project. District Manager will be working with the consultant on June 17<sup>th</sup> to finalize.

The Job Order Contractor (JOC) is procuring necessary items, such as the charging stations for the EV Chargers and Parking Addition project. Construction will begin the week of July 19<sup>th</sup>.

The contractor is making good progress on the Aeration Basin Improvement Project. Contractor, programmers, engineer and staff are working closely to develop a thorough transfer and start-up plan which is scheduled to begin the week of June 28<sup>th</sup> and will last 2 to 3 weeks.

A topographic and utility survey of the area has been completed on the ASR Well 1 Vault Replacement project. The most likely feasible location will be near or adjacent to the pump equipment building.

Sunrise Engineering has completed the plans and specs for the AWTF Strainer and Tote Replacement project. Felix Contractors (a JOC contractor) is preparing job order cost proposals.

The first joint sodium discussion/working group was held April 30<sup>th</sup> and the next one is scheduled for July 30<sup>th</sup>.

The Joint session between Town Council and District Board was cancelled and has yet to be rescheduled. Director Bell suggested the Joint session be scheduled in September.

#### **Agenda Item No. 7**

**District CPA's report; items to be discussed include status of income and expenditures, billing, report on collection efforts to date, and general direction from Board.**

The District CPA reported the General Fund Income Statement for May was favorable to budget.

The District CPA noted salaries and unfilled positions account for approximately 4% of the operating budget that will not be paid out. Director Dudash requested information as to where the excess funds end up and where do they show up on the next fiscal year budget. Chairperson Maroon suggested there be a policy



when we have a surplus, what does the District do with the excess funds. Director Dudash requested a presentation be made at the end of the fiscal year, when there is a positive balance, where does the money go.

**Agenda Item No. 8**

**Recognition and appreciation of outstanding legal services provided by Bill Sullivan for eighteen years and seven months.**

Chairperson Maroon and the Board thanked Legal Counsel for his years of service to the District and presented him with the coveted "Golden Toilet" award and a resolution (Recognition and Appreciation).

Director Dudash made a motion to approve the resolution (Recognition and Appreciation). Director Bell seconded the motion which passed unanimously.

Legal Counsel thanked the Board and stated he has enjoyed working for the District.

**Agenda Item No. 9**

**Consideration to approve Resolution No. 286 to adopt the Arizona State Retirement System as the retirement plan for eligible District employees.**

Director Bell made a motion to approve Resolution No. 286 to adopt the Arizona State Retirement System as the retirement plan for eligible District employees. Director Dudash seconded the motion which passed unanimously.

**Agenda Item No. 10**

**Discussion and consideration to authorize District Manager to engage Wilson Engineers for the design of the ASR Well Vault 1 Replacement project in the amount of \$127,380.**

District Manager is requesting authorization to engage Wilson Engineers for the conceptual design of the ASR Well Vault 1 Replacement project in the amount of \$127,380.

Vice Chairperson Thomson made a motion to authorize District Manager to engage Wilson Engineers for the design of the ASR Well Vault 1 Replacement project in the amount of \$127,380 with discussed changes. Director Dudash seconded the motion which passed unanimously.

**Agenda Item No. 11**

**Discussion and consideration to authorize District Manager to issue task orders and encumber funds for the construction of the AWTF Strainer/SBS Storage Replacement project in accordance with FY 20-21 adopted budget.**

- a. **Sunrise Engineering: Engineering Construction Assistance Services for \$26,639**
- b. **Felix Construction – Job Order Cost Task 1: \$95,415.22 for equipment procurement**
- c. **Felix Construction – Job Order Cost Task 2: \$250,000 Construction/Installation Services**

District Manager is requesting authorization to encumber funds for construction assistance engineering services, equipment procurement, and construction/installation services for the AWTF Strainer/SBS Storage Replacement project in accordance with FY 20-21 adopted budget.

After a discussion, Vice Chairperson Thomson made a motion to authorize District Manager to issue task orders and encumber funds for the construction of the AWTF Strainer/SBS Storage Replacement project in accordance with FY 20-21 adopted budget. Director Bell seconded the motion which passed unanimously.

**Agenda Item No. 12**

**Discussion and consideration to authorize District Manager to purchase a medium-sized excavator for \$115,171 instead of the small excavator previously approved at the March 24, 2021 Board meeting.**

District Manager informed the Board that the CSO department performed a trial of the small excavator that was approved at the March 24, 2021 regular meeting and found that it was not capable of excavating the hard rock underlying material found in Fountain Hills. The CSO department then tested the medium sized excavator and found it worked very well in excavating in the Fountain Hills rocky soil.

District Manager is requesting authorization to purchase a medium-sized excavator for \$115,171 instead of the small excavator previously approved at the March 24, 2021 Board Meeting. The cost of the medium sized excavator is \$69,392.67 more than the approved amount for the small excavator.

Director Dudash made a motion to authorize District Manager to purchase a medium-sized excavator in the amount of \$115,171. Director Bell seconded the motion which passed unanimously.

**Agenda Item No. 10**

**The Chairman, the individual members of the Board and the District Manager will each be permitted to provide a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.**

Director Bell stated that the Chamber is having a new illustrated map designed and would like the District to have their logo represented on the map.

Director Dudash indicated he watched the video of the Town Council June 15<sup>th</sup> meeting and there was a speaker for Water Conservation from Epcor by the name of Doug Dunham, Water Resources Manager, who gave a presentation of water scarcity, Lake Mead, etc. Director Dudash would like to have him attend a Board meeting and have him give a presentation.

Vice Chairperson Thomson would like a position report that indicates number of positions filled and number of positions open.

**Agenda Item No. 11**

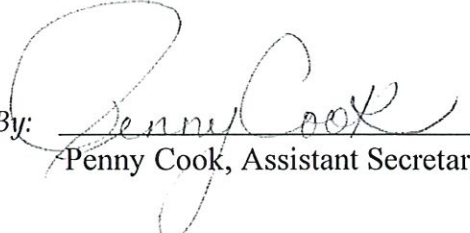
**Adjournment.**

Vice Chairperson Thomson made a motion to adjourn the meeting at 5:57 p.m. Director Dudash seconded the motion which passed unanimously.

*Dated this 17<sup>th</sup> day of June, 2021.*

Fountain Hills Sanitary District

Minutes Prepared By:

  
Penny Cook, Assistant Secretary