

# **MINUTES OF MEETING BOARD OF DIRECTORS FOUNTAIN HILLS SANITARY DISTRICT**

The Board of Directors of the Fountain Hills Sanitary District held a **Meeting on Wednesday, November 17, 2021** at 4:30 p.m. in the District's Board Room located at 16941 E. Pepperwood Circle, Fountain Hills, Arizona.

## **Agenda Item No. 1**

### **Call to order and roll call**

*Upon roll call, the following Directors were present:*

Chairperson Michael Maroon, Vice Chairperson Robert Thomson, Director Gregg Dudash, and Director Jerry Butler. Director Tammy Bell was absent.

(Note: Unanimous votes refer to all Directors present.)

*The following Executive Staff members were present:*

Dana Trompke, District Manager, Daniel Jones, Legal Counsel, Tori Myers, District CPA, and Penny Cook, Assistant Secretary.

## **Agenda Item No. 2**

### **Approval of Minutes: Regular Meeting: October 20, 2021.**

Director Butler made a motion to approve the minutes of the October 20, 2021 regular meeting as presented. Director Dudash seconded the motion which passed unanimously.

## **Agenda Item No. 3**

### **Call to order and roll call.**

Alan Daniel asked the Board why he was unable to sign up for the low-income assistance program for the current quarter. He called and was informed that he missed the deadline to enroll. He did bring in the proper paperwork and was re-enrolled for the next quarter billing period. He asked why District personnel does not have the ability to automatically enroll someone in the middle of the quarter or re-enroll someone.

## **Agenda Item No. 4**

### **District Manager's report; items to be discussed include plant, recycled water, and recharge statistics for October, permit compliance, new sewer services, active project updates, public communication efforts, and Town communication and/or coordination efforts.**

The District Manager reported for the month of October: The average daily influent flow was 1.882 MGD.

Total WW treated for October was 58,340,000 gallons.

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The District was in compliance with all permit requirements for the month.

October Reclaimed Water delivered to reusers was 69,165,100 gallons.

The District Manager reported the District's total recharge credit available as of October 31, 2021 was 493,827,015 gallons.

There were 16 new sewer service agreements issued in October: Fourteen single family and two multi-family units.

The Aeration Basin Improvement Project is 99% complete. Operations staff put both basins into service this week. The District anticipates an improved performance this winter season.

There is no progress to report on the ASR Well 1 Vault Replacement project, the AWTF Strainer and Tote Replacement Project, and the Outfall Feasibility Study.

District staff has completed all the work they can on the Air Release Valve Replacement project. A contractor will need to be hired for the remaining valves that are too deep and beyond the District's capabilities of staff and equipment. District Manager is working with a contractor for quotes to help with this project. The quote will be for replacing the air release valves along the east boundary line. There is not an access road for those valves and carving in a new road would be quite expensive. The contractor has set up a meeting with Fort McDowell Yavapai Nation who has an active road on the other side of the border. They will grant the District a permit to use their road in exchange for the contractor doing a little cleanup work for them along that road.

There are currently 4 current staff vacancies: 2 CSO Operators, 1 CSO Manager, and 1 Maintenance Mechanic.

District Manager is working with the Town staff for the next article to be included in Town's magazine, FH Insider.

Director Bell had requested information on when the District would hit the trigger of 80% of the annual average daily flow (ADF) for required expansion. The WW flow has increased at a rate of less than one percent per year over the last 10 years. When the District hits 2.3 mgd ADF, the design will be started and 2.6 mgd ADF will begin construction. At this time, it is difficult to project when the District will reach the 80% but it is not anticipated to be sooner than 2038 (without the development of the State Trust Land). The District will have ample time to include needed capacity increases in a 5 or 10 year funding plan.

Director Dudash stated that it is his understanding, as we look at replacing various components, we are looking towards the future size needed, so that would be prudent planning.

**Agenda Item No. 5**

**District CPA's report; items to be discussed include status of income and expenditures, billing, report on collection efforts to date, and general direction from Board.**

The District CPA reported that the General Fund Income Statement for October was favorable to budget.

**Agenda Item No. 6**  
**Legal Counsel updates.**

Legal Counsel presented the Board with documents from a recent briefing of the CAP Water User Roundtable and Post-2025 AMAs Committee draft proposal.

**Agenda Item No. 7**  
**Discussion and consideration to approve the purchase and distribution of holiday gift cards for employees.**

Vice Chairperson Thomson made a motion to approve the purchase and distribution of 42 holiday gift cards for employees. Director Dudash seconded the motion which passed unanimously.

**Agenda Item No. 8**  
**The Chairman, the individual members of the Board and the District Manager will each be permitted to provide a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.**

There were no comments.

**Agenda Item No. 9**  
**Adjournment.**

Director Butler made a motion to adjourn the meeting at 5:27 p.m. Director Dudash seconded the motion which passed unanimously.

*Dated this 18<sup>th</sup> day of November 2021.*

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Minutes Prepared By:   
Penny Cook, Assistant Secretary