

# **MINUTES OF MEETING BOARD OF DIRECTORS FOUNTAIN HILLS SANITARY DISTRICT**

The Board of Directors of the Fountain Hills Sanitary District met in a **Regular Meeting** on **Wednesday, September 21, 2022** at **4:30 p.m.** in the District's Board Room located at 16941 E Pepperwood Circle, Fountain Hills, Arizona.

## **Agenda Item No. 1**

### **Call to order and roll call**

*Upon roll call, the following Directors were present:*

Chair Robert Thomson, Vice Chairman Gregg Dudash (telephonically), Director Tammy Bell, Director Jerry Butler, and Director Michael Maroon.

(Note: Unanimous votes refer to all Directors present.)

*The following Executive Staff members were present:*

Dana Trompke, District Manager, Daniel Jones, Legal Counsel, Tori Myers, District CPA, and Penny Cook, Assistant Secretary.

## **Agenda Item No. 2**

### **Approval of Minutes: Regular Meeting: August 18, 2021**

A motion was made by Director Butler to approve the minutes of the Regular Meetings of July 27, 2022 and August 17, 2022 as presented. Director Maroon seconded the motion which passed unanimously.

## **Agenda Item No. 3**

### **Call to Public.**

There was no public comment.

## **Agenda Item No. 4**

**District Manager's report: items to be discussed include plant, recycled water, and recharge statistics for August, permit compliance, new sewer services, active project updates, public communication efforts, and Town communication and/or coordination efforts.**

The District Manager reported for the month of August: The average influent flow was 1.916 MGD.

Total WW treated for August was 53,972,000 gallons.

The District was in compliance with all permit requirements for the month.

August Reclaimed Water delivered to reusers was 53,670,000 gallons.

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The District Manager reported the District's total recharge credit available as of August 31, 2022 was 480,207,115 gallons.

There were three new single-family sewer service agreements issued in August.

Staff is working with an engineer and the City of Scottsdale for the Reclaimed Water Outfall Feasibility Design.

The District is starting to experience significant supply-chain disruption issues which are impeding operations. Items on order with very long or undetermined delivery dates include the following: electrical components needed for FRPS, WWTP, MW-4, replacement parts for an influent screen, motor for effluent pump #4, and pipe coupling and O-rings for aeration basin air piping.

The District is experiencing many failures requiring expensive repairs on the backhoe/excavator and the sewer cleaning truck (combination vacuum and pressure cleaning truck).

After a discussion, it was suggested they be purchased in the current fiscal year utilizing the FERR fund, instead of continuing to make very expensive repairs on these two items.

After a discussion, direction was given to staff to include these two items on the October 2022 agenda.

There is currently one Maintenance Technician position vacancy.

District Manager met with Public Arts Committee on September 6 to discuss ASR Well 1 and is scheduled to meet with Fountain Hills Cultural & Civic Association on September 27, 2022.

**Agenda Item No. 5**

**District CPA's report: items to be discussed include status of income and expenditures, billing, report on collection efforts to date, and general direction from Board.**

The District CPA reported operating expenditures are tracking high due to there being three payrolls in August and revenues are favorable to budget.

**Agenda Item No. 6**

**Discussion and consideration to accept the FY 2021-2022 audit report and direction to issue financial statements.**

District CPA presented the board with a draft FY 2021-2022 audit report.

After a discussion, a motion was made by Director Maroon to accept the FY 2021-2022 audit report contingent upon discussed amendments and to issue financial statements. Director Butler seconded the motion which passed unanimously.

**Agenda Item No. 7**

**Legal Counsel updates.**

Legal Counsel updated the Board on the Colorado River and the soon-to-be adopted fifth groundwater active management plan by Arizona Department of Water Resources.

**Agenda Item No. 8**

**Discussion and consideration to authorize District Manager to purchase the third and final rack of replacement membranes for the AWTF (Advanced Water Treatment Facility) in the amount of \$169,000.80.**

District Manager is requesting authorization to purchase the third and final rack of replacement membranes for the AWTF in the amount of \$169,000.80.

After a discussion, Director Maroon made a motion to authorize District Manager to purchase the third and final rack of replacement membranes for the AWTF in the amount of \$169,000.80. Director Bell seconded the motion which passed unanimously.

**Agenda No. 9**

**Discussion and consideration to authorize District Manager to purchase a replacement work truck for \$106,013.06.**

District Manager is requesting authorization to purchase a replacement work truck for \$106,013.06.

Director Maroon made a motion to authorize District Manager to purchase a replacement work truck for \$106,013.06. Director Butler seconded the motion which passed unanimously.

**Agenda No. 10**

**Discussion and consideration to authorize additional task order to MGC Contractors for the replacement or removal of air release valves along the East boundary reclaimed water main in the amount of \$307,349.19.**

District Manager is requesting authorization for an additional task order to MGC Contractors for the replacement or removal of air release valves along the East boundary reclaimed water main in the amount of \$307,349.19.

After a discussion, Director Bell made a motion to authorize an additional task order to MGC Contractors for the replacement or removal of air release valves along the East boundary reclaimed water main in the amount of \$307,349.19. Vice Chairman Dudash seconded the motion which passed unanimously.

**Agenda Item No. 11**

**Discussion and consideration to authorize Sunrise Engineering to complete the design of the Pump Station No. 10 Improvements project in the amount of \$78,000.**

District Manager is requesting authorization for Sunrise Engineering to complete the design of the Pump Station No. 10 Improvements project in the amount of \$78,000.

After a discussion, Vice Chairman Dudash made a motion to authorize Sunrise Engineering to complete the design of the Pump Station No. 10 Improvements project in the amount of \$78,000.

**Agenda Item No. 12**

**Discussion regarding proposed ASR Well 1 control building project.**



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District Manager presented to the Board with renderings of a design for the ASR Well No. 1 Vault Replacement project.

District Manager would like to present this project to the Town Council at their October 18<sup>th</sup> regular council meeting for their approval of the concept.

*Chair Thomson called a recess at 5:56 p.m. Regular session resumed at 6:03 p.m.*

**Agenda Item No. 13**

**Discussion and consideration adopt revised District policies.**

Chair Thomson thanked District Manager for updating the District Policies.

District Manager presented the Board with revised District policies and requesting consideration to adopt the revised District policies.

After a discussion, Director Butler made a motion to adopt the revised policies with discussed changes: Accounts Receivable Collections Policy, COBRA Continuation Policy, Family and Medical Leave Policy, Financial Accounting & Capital Assets Policy, Internal Control Policy, Inventory Policy, Property Disposition Policy, Public Meeting Notification and Agenda, Reserve Account Policy, and Service Line Repairs Policy. Director Bell seconded the motion which passed unanimously.

The Purchasing Policy will be revisited at the October 19, 2022 regular meeting.

**Agenda Item No. 14**

**The Chair, the individual members of the Board and the District Manager will each be permitted to provide a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.**

There were no comments.

**Agenda Item No. 15**

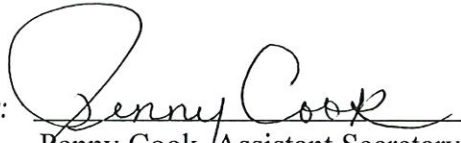
**Adjournment.**

Director Maroon made a motion to adjourn the meeting at 7:18 p.m. Director Butler seconded the motion which passed unanimously.

*Dated this 22nd day of September 2022*

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Minutes Prepared By:

  
Penny Cook, Assistant Secretary