

MINUTES OF MEETING BOARD OF DIRECTORS FOUNTAIN HILLS SANITARY DISTRICT

The Board of Directors of the Fountain Hills Sanitary District held a **Meeting on Wednesday, November 16, 2022 at 4:30 p.m.** in the District's Board Room located at 16941 E. Pepperwood Circle, Fountain Hills, Arizona.

Agenda Item No. 1

Call to order and roll call

Upon roll call, the following Directors were present:

Chair Robert Thomson, Vice Chairman Gregg Dudash (telephonically), Director Jerry Butler, and Director Michael Maroon. Director Tammy Bell was absent.

(Note: Unanimous votes refer to all Directors present.)

The following Executive Staff members were present:

Dana Trompke, District Manager, Daniel Jones, Legal Counsel, Tori Myers, District CPA, and Penny Cook, Assistant Secretary.

Agenda Item No. 2

Approval of Minutes: Regular Meeting: October 20, 2021.

Director Butler made a motion to approve the minutes of the October 19, 2022 regular meeting with discussed change. Director Maroon seconded the motion which passed unanimously.

Agenda Item No. 3

Call to order and roll call.

There were no comments.

Agenda Item No. 4

District Manager's report; items to be discussed include plant, recycled water, and recharge statistics for October, permit compliance, new sewer services, active project updates, public communication efforts, and Town communication and/or coordination efforts.

The District Manager reported for the month of October: The average daily influent flow was 1.876 MGD.

Total WW treated for October was 58,162,000 gallons.

The District was in compliance with all permit requirements for the month.

October Reclaimed Water delivered to reusers was 47,259,000 gallons.

The District Manager reported the District's total recharge credit available as of October 31, 2022 was 455,605,015 gallons.

There were four single family sewer service agreements issued in October.

Items on order with very long or undetermined delivery dates include the following: electrical components needed at FRPS, WWTP, and MW-4. Upcoming projects are noting 32-65 week delivery times for electrical gear, generators, and motors. This will affect the UV replacement, ASR Well I Vault Replacement, and PS 10 Improvements projects.

The pump and motor have finally arrived and was installed for the Effluent Pump No. 4 Replacement project. The Contractor is now completing the electrical and programming modifications required. Startup, testing, and commissioning is scheduled to be done Monday November 21st.

SRP is scheduling work for December on the ARV Replacement project. Contractor's manhole supplies will arrive in January. The District has had to shift the construction plan because of Cox and Century Link conflicts that cannot be resolved in a timely manner.

The sewer assessment project, RH Borden project, where contractors are going out and doing soundwave studies through all sewer lines to make an assessment to determine blockages and doing manhole inspections is going very well with little issues. The Collection System Operations Department is contacting and coordinating with residents to inspect manholes located in backyards as part of the this project.

The Engineer submitted a 15% submittal and is making good progress on the ASR Well 1 Vault Replacement project.

There are currently two staff vacancies: Maintenance and Project Manager/Engineer positions are vacant.

Agenda Item No. 5

District CPA's report; items to be discussed include status of income and expenditures, billing, report on collection efforts to date, and general direction from Board.

The District CPA reported that the General Fund Income Statement for October was favorable to budget.

Agenda Item No. 6

Legal Counsel updates.

Legal counsel updated the Board on the Colorado River water shortage.

Agenda Item No. 7

Discussion and direction to staff regarding vacant Director seat.

District Manager indicated there were three applications received for the upcoming vacant Director seat.

Vice Chairman Dudash suggested that the timeline be delayed to obtain additional applications. Director Maroon indicated that he knew of one person that would like to apply but missed the deadline.

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After a discussion, it was decided that the District would accept the additional application. Interviews will be set for 30 minutes, 20 minutes for interview and 10 minutes for Board discussion. An executive session meeting will be scheduled for December 7th at 3:30 p.m.

Direction was given to staff to contact applicants and schedule interviews for December 7th beginning at 3:30 p.m.

Agenda Item No. 8

Discussion and consideration to approve the purchase and distribution of holiday gift cards for employees.

After a discussion, Director Maroon made a motion to approve the purchase and distribution of \$100 holiday gift cards for employees. Vice Chairman Dudash seconded the motion which passed unanimously.

Agenda Item No. 9

Discussion and consideration to authorize Degan Construction to repair and rehabilitate eight manholes in the amount of \$71,725.30.

District Manager indicated that Degan Construction has been used in the past to rehabilitate manholes and has done a good job. District Manager is requesting authorization to engage Degan Construction to repair and rehabilitate eight manholes in the amount of \$71,725.30.

Director Maroon made a motion to authorize Degan Construction to repair and rehabilitate eight manholes in the amount of \$71,725.30. Vice Chairman Dudash seconded the motion which passed unanimously.

Agenda Item No. 10

The Chairman, the individual members of the Board and the District Manager will each be permitted to provide a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.

Chair Thomson indicated that the Board is looking forward to seeing Vice Chairman Dudash, in person, back at the next scheduled meeting.

Agenda Item No. 11

Adjournment.

Director Butler made a motion to adjourn the meeting at 5:36 p.m. Vice Chairman Dudash seconded the motion which passed unanimously.

Dated this 17th day of November 2022.

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Minutes Prepared By:


Penny Cook, Assistant Secretary