

MINUTES OF MEETING BOARD OF DIRECTORS FOUNTAIN HILLS SANITARY DISTRICT

The Board of Directors of the Fountain Hills Sanitary District met in a **Regular Meeting** on **Wednesday, July 19, 2023** at **4:30** p.m. in the District's Board Room located at 16941 E. Pepperwood Circle, Fountain Hills, Arizona.

Agenda Item No. 1

Call to order and roll call

Upon roll call, the following Directors were present:

Chairman Gregg Dudash, Vice Chairperson Tammy Bell, Director Michael Maroon (telephonically), Director Jeff Lessig, and Director Clayton Corey.

(Note: Unanimous votes refer to all Directors present.)

The following Executive Staff members were present:

Dana Trompke, District Manager, Daniel Jones, Legal Counsel, Tori Myers, District CPA, and Penny Cook, Assistant Secretary.

Agenda Item No. 2

Approval of Minutes: Regular Meeting: June 21, 2023.

A motion was made by Director Corey to approve the minutes of the Regular Meeting of June 21, 2023, as presented. Director Lessig seconded the motion which passed unanimously.

Agenda Item No. 3

Call to public.

There was no public comment.

Agenda Item No. 4

District Manager's report; items to be discussed include plant, recycled water, and recharge statistics for June, permit compliance, new sewer services, active project updates, public communication efforts, and Town communication and/or coordination efforts.

The District Manager reported for the month of June: The average daily influent flow was 1.734 mgd.

Total WW treated for June was 52,022,000 gallons.

The District was in compliance with all permit requirements for the month.

June Reclaimed Water delivered to reusers was 89,948,000 gallons.

The District Manager reported the District's total recharge credit available as of June 30, 2023 was 605,938,015 gallons.

There were five new single family service agreements issued in June.

District Manager had a kick-off meeting with the hydrogeologist who has been contracted to do the ground water modeling and walk District staff through the Underground Water Storage permit renewal with the Arizona Department of Water Resources (ADWR). A pre-application meeting has been scheduled with ADWR for the week of July 24th.

A kick-off meeting was held with the contractor for the ASR Well 1 Vault Replacement project. The contractor is working on submittals and obtaining contracts to procure the long-lead items.

The District Manager has requested the contractor refine their estimate to identify areas of savings for the PS #10 project. District staff is working to see if the project is still economically feasible as designed, or if revisions are needed.

Chairman Dudash requested District Manager come back to the Board with several different options of design.

Equipment delivery is estimated for late September for the UV System Replacement project. A preconstruction meeting was held to have the contractor initiate shop drawing submittals and develop a schedule.

District Manager informed the Board that the bleach piping at the AWTF has been deteriorating and would like to replace the piping, fittings, and valves during the UV System Replacement project shut down. The District Manager requested the engineer design and provide a cost estimate to replace all the piping. Since the contractor is on site, they could replace the piping. The cost estimate came in at \$350,000 which is over the budgeted amount. The District maintenance department came up with a plan and asked if they could replace this system. They indicated the costs would be approximately \$57,000 in parts and 180-man hours in labor if the maintenance department did this project in house.

District Manager informed the Board that since this was just brought to her, she didn't have time to include it on the agenda but would like direction if the Board wants to go ahead with the maintenance department replacing the piping. The Board indicated that they would approve the work and ratify the expense at the August 2023 regular Board meeting.

District Manager received a revised set of plans for the Plant Control Building project and is in the process of writing an RFP to bid out the project.

There are two staffing vacancies – WWTP Operator and CS Operator positions are vacant.

District Manager indicated that due the rate increase, billing staff has been creating a log with resident comments regarding the increase. There have been approximately 100 residents requesting information on the rate increase and after explaining the reasons for the increase, there have only been about four irate residents. There was a general consensus that communication was poor and was not announced very well. District staff is working on better communication efforts to be initiated for future increases.

District Manager met with the Interim Town Manager and the Community Services Director to discuss alternatives for delivering RW to Golden Eagle Park.

Agenda Item No. 5

District CPA's report; items to be discussed include status of income and expenditures, billing, report on collection efforts to date, and general direction from Board.

District CPA report showed General Fund Income Statement for June was favorable to budget.

Agenda Item No. 6

Legal Counsel updates and discussion of procedural matters and possible future legislation.

Legal Counsel informed the Board ADWR released a notice in which their recommendations were made available for the direct potable reuse water program.

Agenda Item No. 7

Discussion and consideration to approve Resolution No. 293 requesting cancellation of the November 7, 2023 District Election.

After a discussion, legal counsel recommended that since there may be a write-in candidate, the District send a letter to the Board of Supervisors after the July 24, 2023 write-in deadline, in lieu of the resolution, and have the Board of Supervisors appoint the nominee/nominees.

Direction was given to staff to request the Board of Supervisors cancel the election after the July 24, 2023 write-in candidate deadline, and appoint the nominee/nominees.

Agenda Item No. 8

Discussion and consideration to purchase a new sewer cleaning truck from AZ Wastewater Industries in the amount of \$592,033.75.

District Manager informed the Board the District's sewer cleaning truck needs to be replaced as the District has spent over \$97,000 on repairs in the last five years and has a current quote for a bad axle in the amount of \$11,000.

After a discussion, Director Corey made a motion to authorize the purchase of a new sewer cleaning truck from AZ Wastewater Industries in the amount of \$592,033.75. Vice Chairperson Bell seconded the motion which passed unanimously.

Agenda Item No. 9

Discussion and consideration to purchase a replacement service body truck from Chapman Ford in the amount of \$62,283.26.

District Manager informed the Board that this vehicle will be replacing the 15-year-old vehicle primarily used for maintenance of the AWTF and ASR Wells.

After a discussion, Director Lessig made a motion to approve the purchase of a replacement service body truck from Chapman Ford in the amount of \$62,283.26. Director Maroon seconded the motion which passed unanimously.

Agenda Item No. 10

The Chairman, the individual members of the Board and the District Manager will each be permitted to provide a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.

There were no comments.

Agenda Item No. 11
Adjournment.

Director Butler made a motion to adjourn the meeting at 5:49 p.m. Director Maroon seconded the motion which passed unanimously.

Dated this 20th day of July, 2023.

Fountain Hills Sanitary District

Minutes Prepared By:


Penny Cook, Assistant Secretary