

MINUTES OF MEETING BOARD OF DIRECTORS FOUNTAIN HILLS SANITARY DISTRICT

The Board of Directors of the Fountain Hills Sanitary District met in a **Regular Meeting** on **Wednesday, August 16, 2023** at **4:30 p.m.** in the District's Board Room located at 16941 E. Pepperwood Circle, Fountain Hills, Arizona.

Agenda Item No. 1

Call to order and roll call

Upon roll call, the following Directors were present:

Chairman Gregg Dudash, Vice Chairperson Tammy Bell, Director Jeff Lessig, and Director Clayton Corey (telephonically). Director Michael Maroon arrived at 4:36 p.m.

(Note: Unanimous votes refer to all Directors present.)

The following Executive Staff members were present:

Dana Trompke, District Manager, Daniel Jones, Legal Counsel, Tori Myers, District CPA, and Penny Cook, Assistant Secretary.

Agenda Item No. 2

Approval of Minutes: Regular Meeting: July 19, 2023

A motion was made by Vice Chairperson Bell to approve the minutes of the Regular Meeting of July 19, 2023, as presented. Director Lessig seconded the motion which passed unanimously.

Agenda Item No. 3

Call to public.

There was no public comment.

Agenda Item No. 4

District Manager's report; items to be discussed include plant, recycled water, and recharge statistics for July, permit compliance, new sewer services, active project updates, public communication efforts, and Town communication and/or coordination efforts.

The District Manager reported for the month of July: The average daily influent flow was 1.660 mgd.

Total WW treated for July was 51,447,000 gallons.

The District was in compliance with all permit requirements for the month.

July Reclaimed Water delivered to reusers was 93,472,000 gallons.

The District Manager reported the District's total recharge credit available as of July 31, 2023 was 552,287,015 gallons.

There were three new single family service agreements issued in July.

Regularly scheduled progress meetings are being held to track Contractor's progress on procuring long-lead items for the ASR Well 1 Vault Replacement project.

The equipment for the UV System Replacement project has been shipped from Germany. It is expected to arrive the week of September 18th or September 25th. The contractor will begin the demo of the old system, modifications, and installation of new system on October 2nd. Start-up of the new system is planned for November 1st.

The Consultant is completing the application, writing the report, and performing groundwater modeling for the USF Permit Renewal. District Manager has requested a side study of the local aquifer levels be completed.

District Manager presented the Board with the fiscal year 2022-2023 end of the year report.

Chairman Dudash requested District Manager present a brief summary of the FY 2022-2023 end of year report at the September regular Board meeting.

There are three staffing vacancies – WWTP Operator, Project Manager, and CS Operator positions.

District Manager is Coordinating with Park Superintendent to perform utility locating by excavation (potholing) in Fountain Park for the ASR Well 1 Vault Replacement project.

Agenda Item No. 5

District CPA's report; items to be discussed include status of income and expenditures, billing, report on collection efforts to date, and general direction from Board.

District CPA reported the General Fund Income Statement for July was favorable to budget.

Agenda Item No. 6

Legal Counsel updates and discussion of procedural matters and possible future legislation.

Legal Counsel indicated the Arizona Department of Environmental Quality issued a report on Direct Reuse implementation.

The Bureau of Reclamation released its August 24-month study regarding the Colorado River shortage.

Agenda Item No. 7

Discussion and consideration to ratify expenses of \$57,214.92 for the bleach piping, fittings, and valves at the AWTF. The project will be completed in-house with the District's maintenance personnel, rather than contracted out to a contractor.

District Manager indicated this project was discussed at the July 2023 Board meeting in which there were not enough funds in the budget to hire a contractor to do this project. District's maintenance department indicated they would be able complete this project when the AWTF was shut down for the UV Replacement project; and would need to preorder equipment to make sure it was available at the time of the shut-down.

Director Maroon made a motion to ratify expenses of \$57,214.92 for the bleach piping, fittings, and valves at the AWTF. Vice Chairperson Bell seconded the motion which passed unanimously.

Agenda Item No. 8

Discussion and consideration to purchase replacement propane gas detection systems for sewer pump stations in the amount of \$40,046.33.

District Manager indicated there is \$45,000 set aside in the FERR budget for this project. Every pump station that has a standby generator in a room that runs on either natural gas or propane has to have a gas detector. The gas detectors that are currently installed are no longer supported by the manufacturer.

Director Lessig made a motion to authorize the purchase of replacement propane gas detection systems for sewer pump stations in the amount of \$40,046.33. Vice Chairperson Bell seconded the motion which passed unanimously.

Agenda Item No. 9

The Chairman, the individual members of the Board and the District Manager will each be permitted to provide a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.

Director Lessig indicated he will not be able to attend the September Board meeting.

Agenda Item No. 10

Adjournment.

Director Maroon made a motion to adjourn the meeting at 5:16 p.m. Vice Chairperson Bell seconded the motion which passed unanimously.

Dated this 17th day of August, 2023.

Fountain Hills Sanitary District

Minutes Prepared By:


Penny Cook, Assistant Secretary