

MINUTES OF MEETING BOARD OF DIRECTORS FOUNTAIN HILLS SANITARY DISTRICT

The Board of Directors of the Fountain Hills Sanitary District held a **Meeting on Wednesday, November 15, 2023** at 4:30 p.m. in the District's Board Room located at 16941 E. Pepperwood Circle, Fountain Hills, Arizona.

Agenda Item No. 1

Call to order and roll call

Upon roll call, the following Directors were present:

Chairman Gregg Dudash, Vice Chairperson Tammy Bell, Director Michael Maroon, Director Jeff Lessig, and Director Clayton Corey.

(Note: Unanimous votes refer to all Directors present.)

The following Executive Staff members were present:

Dana Trompke, District Manager, Daniel Jones, Legal Counsel, Tori Myers, District CPA, and Penny Cook, Assistant Secretary.

Agenda Item No. 2

Approval of Minutes: Regular Meeting: October 18, 2023.

Director Lessig made a motion to approve the minutes of the October 18, 2023 regular meeting as presented. Director Corey seconded the motion which passed unanimously.

Agenda Item No. 3

Call to order and roll call.

There were no comments.

Agenda Item No. 4

District Manager's report; items to be discussed include plant, recycled water, and recharge statistics for October, permit compliance, new sewer services, active project updates, public communication efforts, and Town communication and/or coordination efforts.

The District Manager reported for the month of October: The average daily influent flow was 1.684 MGD.

The District Manager explained the reason the average daily influent flow and WW treated was 10% lower was due to the AWTF being off line for the month of October during construction.

Total WW treated for October was 52,207,000 gallons.

The District was in compliance with all permit requirements for the month.

October Reclaimed Water delivered to reusers was 72,169,000 gallons.

The District Manager reported the District's total recharge credit available as of October 31, 2023 was 457,903,346 gallons.

There were six single family sewer service agreements issued in October.

Regularly scheduled progress meetings are being held to track Contractor's progress on procuring long-lead items for the ASR Well 1 Vault Replacement project. The Contractor has submitted a draft construction estimate. Negotiations and scope check are underway.

The UV System Replacement project has been completed, commissioned, and placed into service. Maintenance staff successfully replaced all of the bleach system piping and valves at the same time. The contractor's final cost should be about \$60,000 under budget.

The consultant has submitted the application to ADWR for the USF Permit Renewal.

There are currently four staff vacancies: Two WWTP Operators, Project Manager, and Asst. Admin. Manager positions are vacant.

A newsletter was published on the back of the October quarterly bill.

Agenda Item No. 5

District CPA's report; items to be discussed include status of income and expenditures, billing, report on collection efforts to date, and general direction from Board.

The District CPA reported that the General Fund Income Statement for October was favorable to budget.

Agenda Item No. 6

Legal Counsel updates.

Legal counsel indicated the Arizona Department of Environmental Quality issued a report for the advanced water purification program.

Agenda Item No. 7

Discussion and consideration to approve the purchase and distribution of holiday gift cards for employees.

After a discussion, Director Corey made a motion to approve the purchase and distribution of holiday gift cards for employees and increase the gift card amount to \$200. Director Maroon seconded the motion which passed unanimously.

Agenda Item No. 8

The Chairman, the individual members of the Board and the District Manager will each be permitted to provide a brief summary of current events. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.

Chairman Dudash asked for feedback on cancelling the December 2023 regular meeting.

Agenda Item No. 9

Adjournment.

Director Maroon made a motion to adjourn the meeting at 5:30 p.m. Vice Chairperson Bell seconded the motion which passed unanimously.

Dated this 16th day of November 2023.

Fountain Hills Sanitary District

Minutes Prepared By:


Penny Cook, Assistant Secretary