



JOB TITLE: Equipment Operator/Foreman
DEPARTMENT: Collection System Operations
REPORTS TO: Collection System Manager
FLSA STATUS: Non-Exempt

SUMMARY OF POSITION

This position is responsible for the performance and supervision of the construction and repair of the District's wastewater collection system and reclaimed water distribution system, and the safe and efficient operation of the District's construction equipment to ensure employee safety. Work is done under the direction of the Collection System Manager and Collection System Lead Operator(s) but is carried out with considerable independent judgment and skill in accomplishing the work. This is a District safety-sensitive position in accordance with Arizona law and a DOT safety-sensitive position.

ESSENTIAL FUNCTIONS

Performs duties and responsibilities commensurate with assigned department which may include, but are not limited to, any combination of the following:

- Serves as a crew leader in the field directing construction activities.
- Safely and skillfully operates excavator, loader, or other related construction equipment.
- Works with crew when not operating equipment.
- Performs minor service and repair to equipment.
- Performs construction related duties of the Collection System Operator, but with a greater degree of independence and skill.
- Performs proper set up of traffic control in accordance with Maricopa County Department of Transportation (MCDOT) and local traffic laws.
- Oversees and performs proper set up and use of all safety equipment, such as trench shoring and confined space monitors, for a safe work environment protecting themselves and co-workers.
- Assists in training Collection System Operators assigned to Construction/Tap crews.
- Assists in overseeing the work of others contracted to work on collection system and reclaimed water distribution components.
- Assists Collection System Operations Manager in the implementation of the collection system operations department safety program.
- Maintains thorough documents, reports, and information for all construction activity.
- Prepares and generates reports, work orders, requisitions as requested by the Collection System Operations Manager.
- Initiates quotes and requisitions for tools, materials, equipment, and services.
- Installs, repairs, maintains, and abandons manhole structures, sewer mains, service laterals, as well as reclaimed water distribution systems and their accessories.
- Visually assesses digging areas to ensure utilities have been properly located prior to excavation.
- May need to respond to emergency or abnormal facility situations outside of normal work shifts.
- Drives District vehicles in accordance with District policy as needed.
- Performs other duties as assigned.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge and ability to adhere to policies and procedures of the District.
- Knowledge of methods, techniques and materials used to install, maintain, and repair District facilities, sewer collection system, reclaimed water distribution systems and their components.

- Knowledge of materials used in collection and reclaimed water distribution system repair construction.
- Knowledge of the hazards and applicable safety rules and precautions in equipment operation and repair.
- Knowledge of Maricopa county and local traffic laws, ordinances and rules involved in safe equipment operation.
- Knowledge of utility locating requirements and requests utility locating prior to excavation.
- Skills in the use and care of tools and mechanical equipment.
- Skill in operation of a backhoe in traffic areas and in and around underground utilities.
- Ability to interpret and work from blueprints and engineering sketches.
- Ability to detect needed maintenance, repairs, and operational adjustments on equipment and District facilities.
- Ability to plan and direct the work of subordinate employees.
- Ability to utilize exceptional customer service and communication skills verbally.
- Ability to understand and follow oral and written instructions in the English language.
- Ability to complete required OSHA and other safety training classes.
- Basic knowledge of software programs and applications including Microsoft Office products and web-based programs such as Utilisphere and other others related to the field of work.
- Ability to work cooperatively and professionally with all other District employees, vendors, and the public.

WORK ENVIRONMENT AND PHYSICAL DEMANDS

- Most work is performed in a field setting, with occasional work done in an office environment.
- Ability to work in a wide variety of weather conditions and exposure to the elements.
- Ability to lift and move heavy objects short distances (30 pounds unassisted and up to 100 pounds assisted).
- Ability to support 50 pounds overhead.
- Ability to work in small, cramped spaces and comply with confined space entry procedures.
- Ability to climb ladders to enter or exit manholes, vaults, and wet wells.
- Ability to safely drive District vehicles and operate equipment such as fork trucks, front end loaders/backhoes and aerial lift equipment.
- Ability to use common hand tools and equipment for operation and maintenance tasks such as: hammers, power drills, screwdrivers, power saws, pressure washers, etc.
- Ability to wear protective equipment as required, such as a respirator, hard hats, safety-rated steel-toed boots, and retrieval harness.
- Sufficient body flexibility, mobility, stamina, and balance to perform operation and maintenance tasks which require moderate, though not constant physical effort, typically involving some combination of climbing, balancing, stooping, kneeling, crouching, crawling, climbing stairs and ladders, lifting, carrying, pushing and/or pulling of objects and materials of moderate to heavy weight, walking over uneven terrain.
- Visual and muscular dexterity to operate a motor vehicle, equipment, hand tools and computer.
- Sufficient clarity of hearing, with or without reasonable accommodation, which permits the employee to discern verbal instructions, communicate with other employees and the public, and discern warning or emergency alarms, including vehicle back-up warnings.
- Sufficient visual acuity, with or without reasonable accommodation, which permits the employee to comprehend written work instructions and work orders, technical and operational

documents, discern color-coded equipment indicators, and move over rough or unfamiliar terrain.

- Ability to work with raw sewage and chemicals using safe practices including the proper and safe usage of all District equipment, proper usage of Personal Protective Equipment (PPE), and maintain a safe personal and common workspace.
- Ability to wear respirator in accordance with OSHA requirements.

REQUIRED CREDENTIALS, EDUCATION AND WORK EXPERIENCE

- High School diploma or GED equivalent.
- Four years of experience in the operation of heavy construction equipment in the installation or repairing of gravity sewer lines, force mains, and manholes, and two years of demonstrated competency as a crew leader.
- Other combinations of experience and education which provide the knowledge and skills required to perform the job may be considered.
- Must possess a minimum Grade 2 Wastewater Collection Operator Certification from the Arizona Department of Environmental Quality.
- Must possess and maintain an Arizona Class "B" Commercial Driver's License with tanker endorsement.

ADDITIONAL REQUIREMENTS

- This is a safety sensitive position that must pass a post offer/pre-employment drug screening, background check and physical.
- This position is subject to random drug and alcohol testing throughout the period of employment in accordance with the District's Drug-Free Workplace Policy.
- This position requires the use of District vehicles for business. A valid, unrestricted driver's license with no major citations within the past 39 months prior to the start date is required.

EQUAL OPPORTUNITY EMPLOYER

FHSD is an equal opportunity employer. FHSD shall employ, without discrimination as to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform essential job functions.

DISCLAIMER

Some incumbents may not perform all the duties listed or may perform related duties as assigned. This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the position change.